

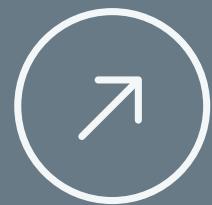
BUDGET PRESENTATION TO THE CITY COUNCIL

Toledo Municipal Court

Our Vision

The Toledo Municipal Court strives to build an environment where **Procedural Fairness** is prioritized and practiced. The **Spirit of Service** infuses our work every day.

We effectively balance the need for independence and accountability by actively engaging with the community and our justice stakeholders.



Our Mission

The mission of the Toledo Municipal Court is to hear and dispose of cases within the court's jurisdictional limits in a judicious and timely manner and provide opportunities for rehabilitation. The court's operation is defined by the federal and state constitutions, the Ohio Revised Code, the Toledo Municipal Code, State of Ohio Civil and Criminal Procedural Rules, and the Rules of Superintendence.



Our Values

Growth



Gratitude



Inclusion



Service



Integrity



Respect



Toledo Municipal Court

Full-Time Equivalent by Department

Budget Year: 2024-2026

Department	2024	2025	2026
Judges ¹	8.78	8.28	8.28
Court Reporters	2.50	2.50	2.50
Law Clerks ²	8.15	8.15	7.65
Probation (General Fund) ³	37.40	37.40	36.95
Probation (Grant)	3.10	3.10	2.80
Probation (Trust Fund) ⁴	0.00	1.00	1.00
Civil Bailiffs	9.50	9.25	9.25
Court Services	10.00	9.50	9.50
CDSP/ Help Center ³	3.00	2.75	5.79
Court Administration ³	15.67	15.67	13.86
Court Security ⁵	3.65	3.65	7.86
Housing ²	4.00	4.00	4.50
Total	105.75	105.25	109.94

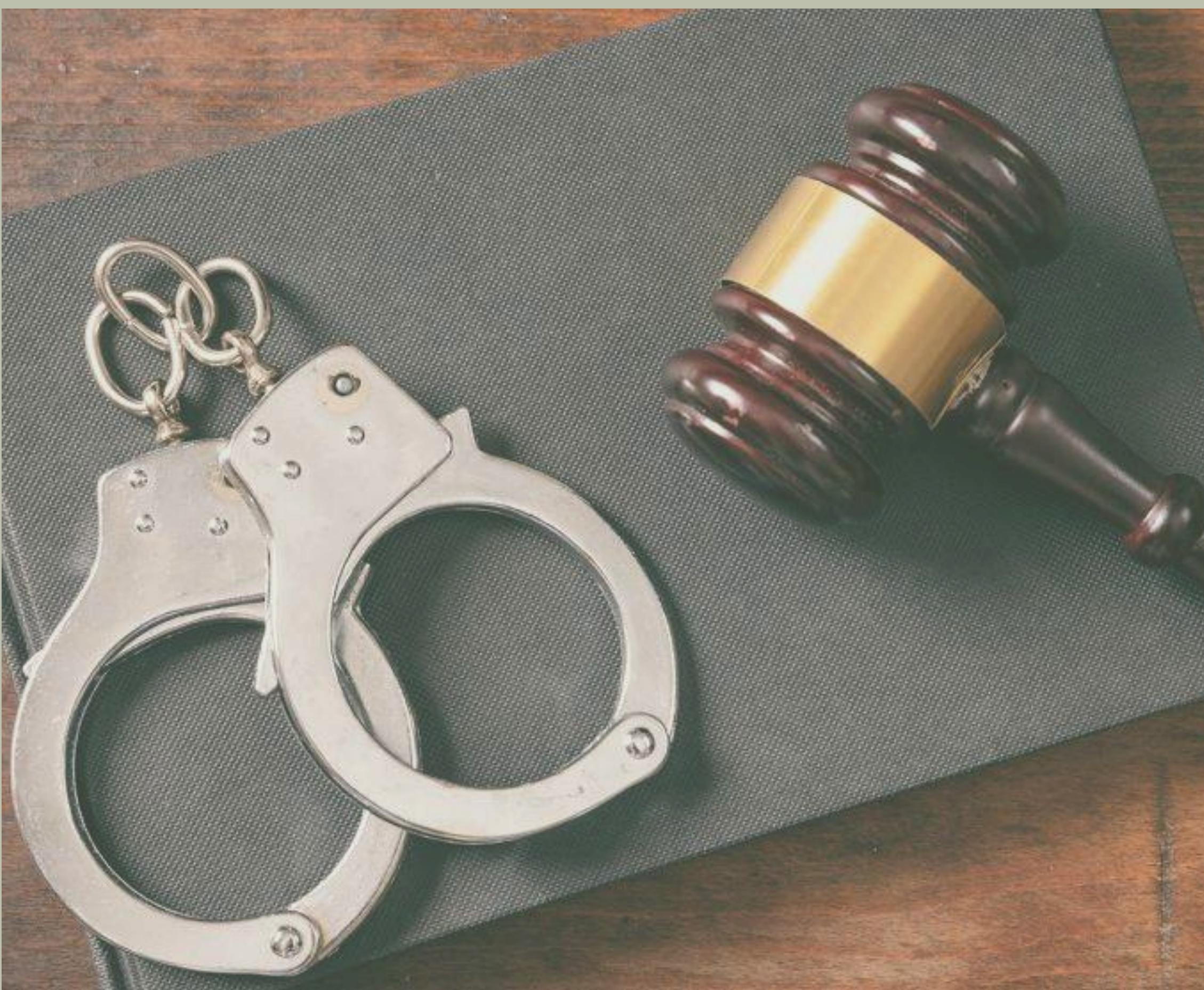
1Elimination of part-time magistrate position in 2025

2Moved part-time Research Law Clerk to Housing in 2026

3Citizens Dispute became the Help Center in 2025. 1.00 FTE was moved from Probation to Help Center and 1.80 FTEs were transferred from Court Administration to the Help Center

4A second Probation Fellow position was created in 2025 and is being paid out of a Court Trust Fund

5New Court Security staffing model is being introduced in 2026 to reduce the expense of the contracted labor agreement for that function



Safety and Security Initiatives

Security Enhancements in the Court

Safety and security are of the utmost importance to the Court. Improvements in 2026 will strengthen courtroom security and operational efficiency.

Transition of Responsibilities

Stronger Operational Alignment

Security changes that will become effective in 2026 include:

- Courtroom security responsibilities will transition to Court Security Bailiffs
- Transition will continue to ensure a consistent and secure courtroom environment
- Sheriff's Deputies will be able to focus staffing on critical functions:
 - Prisoner transport
 - Warrant enforcement
 - Operation of the security console, which monitors security cameras and manages fingerprinting



Strengthened Financial Sustainability

Strategic Resource Allocation



Toledo Municipal Court - Court Security Expense





Improving Access, Expanding Opportunity

This year marked significant progress for the court with several key initiatives aimed at improving service and access for the public, including:

- Creation of a new Help Center
- Civil Bailiff workshop, and
- Rollout of the court's new website

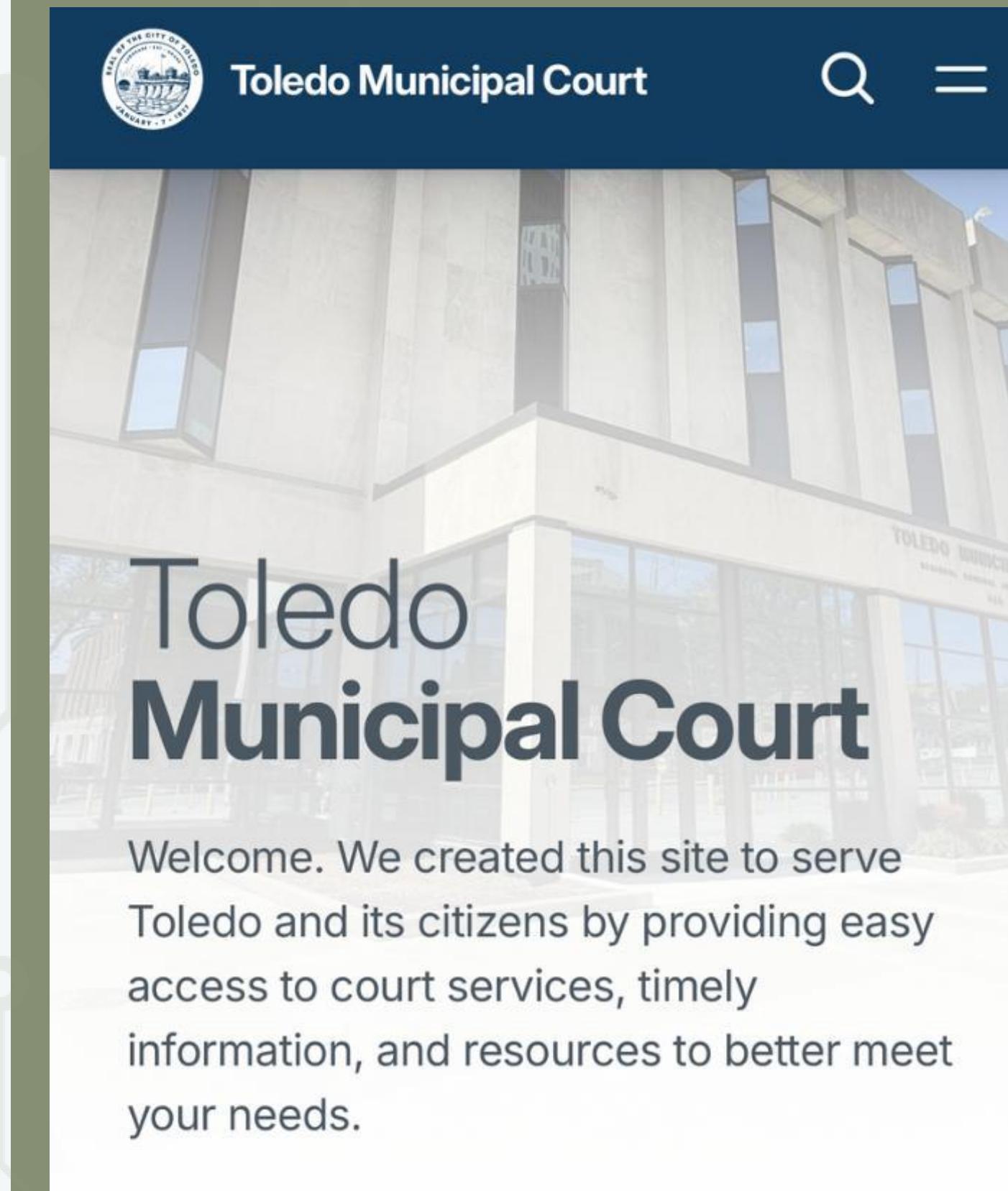
A Redesigned Gateway to Information

Rollout of a New Website

The court's new and improved website was designed to make information and services easier to access. Key improvements include:

- Quick access to essential information, including forms, schedules, and resources
- Streamlined design that reduces barriers and improves transparency
- Enhanced usability across devices
- Intuitive navigation
- Improved confidence in accessing court services efficiently

Judges' Division Section



The screenshot shows the homepage of the Toledo Municipal Court website. At the top, there is a dark blue header with the Toledo Municipal Court logo on the left, the text "Toledo Municipal Court" in the center, and a search bar with a magnifying glass icon and an equals sign on the right. Below the header is a large, semi-transparent image of the Toledo Municipal Court building, which is a modern concrete structure with large glass windows. Overlaid on this image is the text "Toledo Municipal Court" in large, bold, dark blue letters. At the bottom of the page, there is a white text area with the following message: "Welcome. We created this site to serve Toledo and its citizens by providing easy access to court services, timely information, and resources to better meet your needs."



Toledo Municipal Court

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Coming to Court

Case Information

For Attorneys

For Jurors

Court Information

Judges & Staff

Departments & Services

Help Center

Drug Testing

Careers

About

Contact

The website is built to meet upcoming ADA compliance standards in 2026 and is fully responsive, providing an accessible and consistent experience on any device.

Housing Court Website Section



Toledo Housing Court

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Toledo Municipal Housing And Environmental Court

Who We Are

The Environmental Housing Court was established in 1987, allowing the Toledo Municipal Court to consolidate all criminal and civil housing and environmental cases into a single session of Court, to be presided over by a Judge specifically elected to that position.

On December 21, 2017, Judge Joseph J. Howe was sworn in as Judge for the Housing and Environmental Court to fill the vacancy created by the December 31, 2017 retirement of Judge C. Allen McConnell.

The Environmental Court has both a civil docket and a criminal docket.

The Housing and Environmental Court website redesign delivers a page consistent with the Judges' Division site and offers a more user-friendly experience.

Easy-to-use navigation allows users to quickly move between Toledo Municipal Court's Judges' Division, Clerk's Office, and the Housing Court websites.

OUR WEBSITES

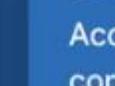
Clerk of Toledo Municipal Court

Find court case information, court schedules, forms and explanations of different court processes.



Toledo Housing Court

Access resources, learn about housing programs, and connect with services for homeowners and tenants.



Toledo Housing Court

[Home](#)

[Bench Warrants](#)

[Weekly Housing Docket](#)

[About](#)

[Court Information](#)

[Court Programs](#)

Understanding Evictions, One Step at a Time

Civil Bailiff Workshop

The Civil Bailiff's Office hosted an eviction workshop to educate and support tenants and landlords in the community. The workshop provided:

- Overview of landlord and tenant rights and responsibilities
- Clear explanation of the eviction process
- Information on available community resources
- Collaborated with Legal Aid and the Toledo Real Estate Investors Association



Helping Navigate the Court System

In March, the court announced the creation of the Help Center, a new department dedicated to serving the public by centralizing and coordinating assistance for self-represented litigants. The Help Center is designed to improve access to justice by providing:



Creation of Toledo Municipal Court's Help Center

Civil case mediation

Driver's license intervention

Vehicle immobilization assistance

Access to court forms and legal information

Guidance on court processes and procedures

Resource Optimization

Responsible Stewardship of Funds

The Court has taken proactive steps to maximize financial efficiency. Key strategies include:

- Leveraging grants to support programs and initiatives
- Utilizing alternative funding sources to reduce reliance on the general budget
- Applying trust funds to sustain essential operations
- Utilizing the LEAD Program to pinpoint obstacles and implement solutions



Effective Resource Management

L.E.A.D. Program Projects

- The Great Swamp Swap-A-Thon (Toledo Urban Beautification)
- Internship Proposal (Toledo Municipal Court)
- Security Awareness Training Solutions Analysis (City of Toledo IT Department)

Community Corrections Act 2.0 Grant

- Residential and outpatient substance abuse treatment
- Anger Management
- Batterer's Intervention
- Employment Readiness
- Indigent Sentenced Electronic Monitoring

Community Diversion Program Study

To evaluate the Community Diversion Program, the Court secured external grant funding to support a Study Coordinator position, as well as evaluation, data collection, and analysis

Violence Against Women Act (VAWA) Grant

The Court received a Violence Against Women Act (VAWA) Grant to help fund updated furniture and additional amenities to better serve domestic violence victims in the victim waiting room

Pilot Contract Mediator Program

Funding from the Mediation Trust Fund to contract community mediators, ensuring the Court can meet growing demands for mediations

Questions?

