

# BUDGET PRESENTATION

Toledo Municipal Court

# Our Vision



The Toledo Municipal Court strives to build an environment where **Procedural Fairness** is prioritized and practiced. The **Spirit of Service** infuses our work every day.

We effectively balance the need for independence and accountability by actively engaging with the community and our justice stakeholders.

# Our Mission



The mission of the Toledo Municipal Court is to hear and dispose of cases within the court's jurisdictional limits in a judicious and timely manner and provide opportunities for rehabilitation. The court's operation is defined by the federal and state constitutions, the Ohio Revised Code, the Toledo Municipal Code, State of Ohio Civil and Criminal Procedural Rules, and the Rules of Superintendence.

# Our Values



Growth



Gratitude



Inclusion



Service



Integrity



Respect



# Toledo Municipal Court

## Full-Time Equivalent by Department

### Budget Year: 2024-2026

Department	2024	2025	2026
Judges <sup>1</sup>	8.78	8.28	8.28
Court Reporters	2.50	2.50	2.50
Law Clerks <sup>2</sup>	8.15	8.15	7.65
Probation (General Fund) <sup>3</sup>	37.40	37.40	36.95
Probation (Grant)	3.10	3.10	2.80
Probation (Trust Fund) <sup>4</sup>	0.00	1.00	1.00
Civil Bailiffs	9.50	9.25	9.25
Court Services	10.00	9.50	9.50
CDSP/ Help Center <sup>3</sup>	3.00	2.75	5.79
Court Administration <sup>3</sup>	15.67	15.67	13.86
Court Security <sup>5</sup>	3.65	3.65	7.86
Housing <sup>2</sup>	4.00	4.00	4.50
<b>Total</b>	<b>105.75</b>	<b>105.25</b>	<b>109.94</b>

1Elimination of part-time magistrate position in 2025

2Moved part-time Research Law Clerk to Housing in 2026

3Citizens Dispute became the Help Center in 2025. 1.00 FTE was moved from Probation to Help Center and 1.80 FTEs were transferred from Court Administration to the Help Center

4A second Probation Fellow position was created in 2025 and is being paid out of a Court Trust Fund

5New Court Security staffing model is being introduced in 2026 to reduce the expense of the contracted labor agreement for that function





# Safety and Security Initiatives

## Security Enhancements in the Court

Safety and security are of the utmost importance to the Court. Improvements in 2026 will strengthen courtroom security and operational efficiency.



# Transition of Responsibilities

## Stronger Operational Alignment

Security changes that will become effective in 2026 include:

- Courtroom security responsibilities will transition to Court Security Bailiffs
- Transition will continue to ensure a consistent and secure courtroom environment
- Sheriff's Deputies will be able to focus staffing on critical functions:
  - Prisoner transport
  - Warrant enforcement
  - Operation of the security console, which monitors security cameras and manages fingerprinting



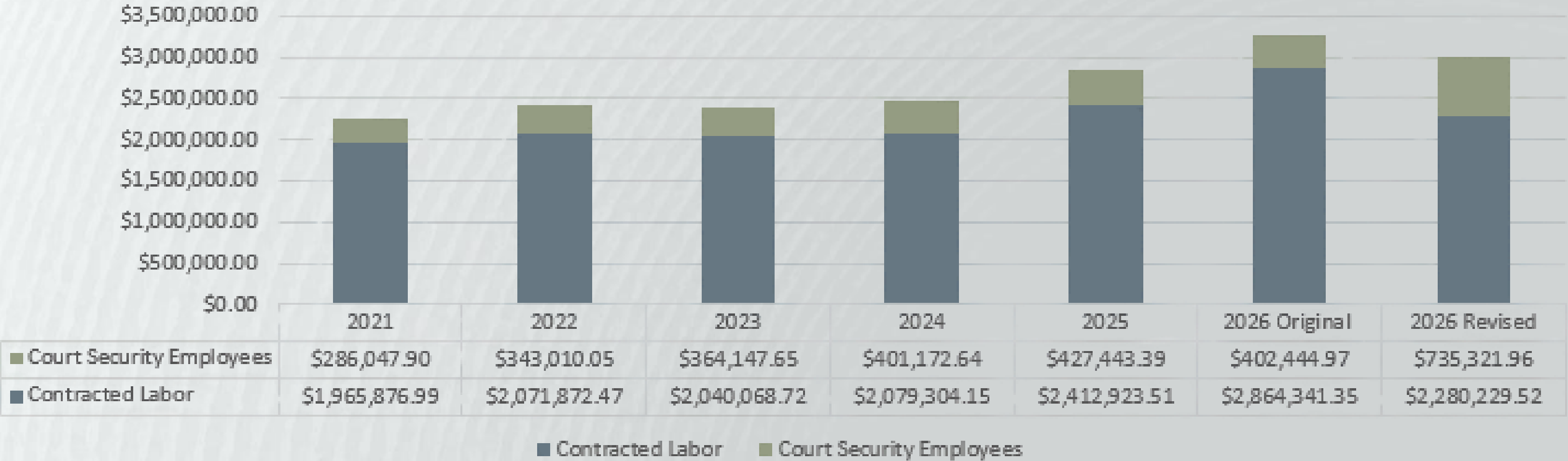


# Strengthened Financial Sustainability

## Strategic Resource Allocation



Toledo Municipal Court - Court Security Expense







# Improving Access, Expanding Opportunity

This year marked significant progress for the court with several key initiatives aimed at improving service and access for the public, including:

- Creation of a new Help Center
- Civil Bailiff workshop, and
- Rollout of the court's new website



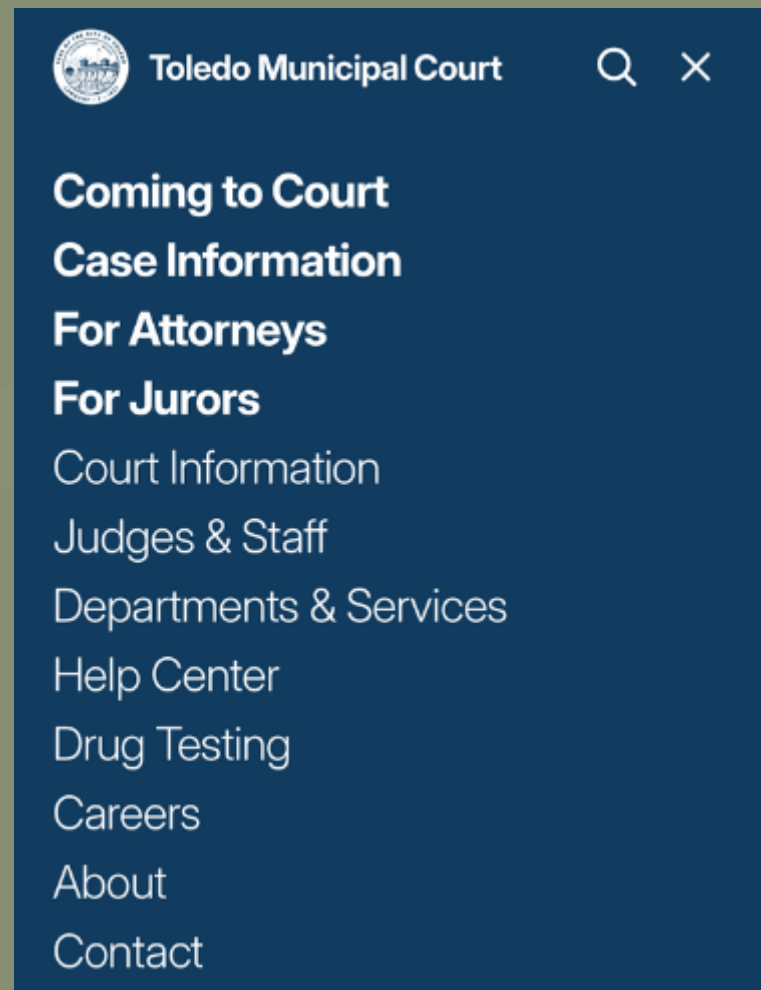
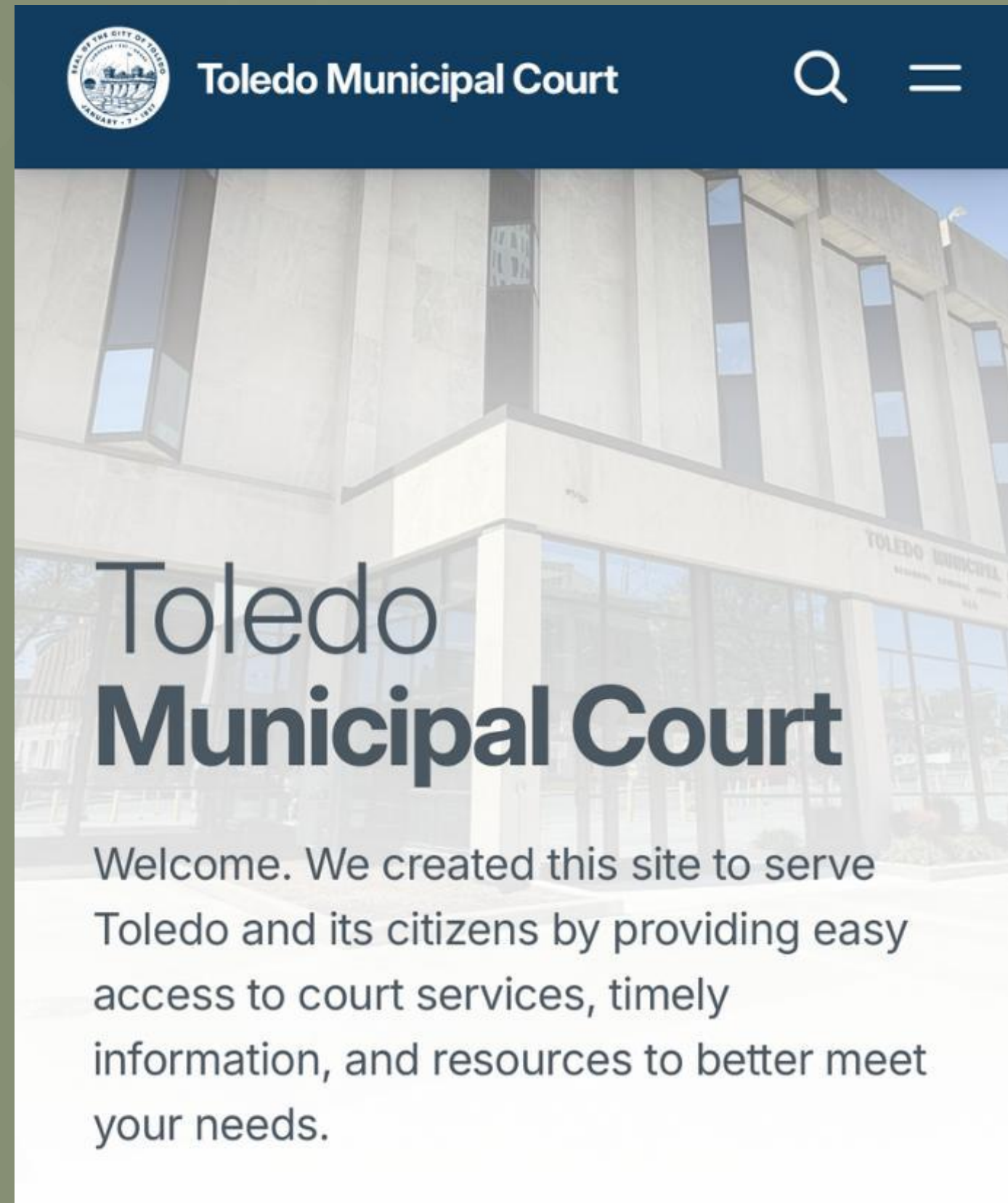
# A Redesigned Gateway to Information

## Rollout of a New Website

The court's new and improved website was designed to make information and services easier to access. Key improvements include:

- Quick access to essential information, including forms, schedules, and resources
- Streamlined design that reduces barriers and improves transparency
- Enhanced usability across devices
- Intuitive navigation
- Improved confidence in accessing court services efficiently


## Judges' Division Section



The website is built to meet upcoming ADA compliance standards in 2026 and is fully responsive, providing an accessible and consistent experience on any device.



# Housing Court Website Section

 Toledo Housing Court

## Toledo Municipal Housing And Environmental Court

Who We Are

The Environmental Housing Court was established in 1987, allowing the Toledo Municipal Court to consolidate all criminal and civil housing and environmental cases into a single session of Court, to be presided over by a Judge specifically elected to that position.

On December 21, 2017, Judge Joseph J. Howe was sworn in as Judge for the Housing and Environmental Court to fill the vacancy created by the December 31, 2017 retirement of Judge C. Allen McConnell.

The Environmental Court has both a civil docket and a criminal docket.



## Toledo Housing Court

- Home
- Bench Warrants
- Weekly Housing Docket
- About
- Court Information
- Court Programs

The Housing and Environmental Court website redesign delivers a page consistent with the Judges’ Division site and offers a more user-friendly experience.

Easy-to-use navigation allows users to quickly move between Toledo Municipal Court’s Judges’ Division, Clerk’s Office, and the Housing Court websites.

OUR WEBSITES

**Clerk of Toledo Municipal Court**

Find court case information, court schedules, forms and explanations of different court processes.



**Toledo Housing Court**

Access resources, learn about housing programs, and connect with services for homeowners and tenants.





# Understanding Evictions, One Step at a Time

## Civil Bailiff Workshop

The Civil Bailiff's Office hosted an eviction workshop to educate and support tenants and landlords in the community. The workshop provided:

- Overview of landlord and tenant rights and responsibilities
- Clear explanation of the eviction process
- Information on available community resources
- Collaborated with Legal Aid and the Toledo Real Estate Investors Association



**FREE!**

### EVICITION WORKSHOP

In-person Workshop for Landlords and Tenants

 Thursday August 21<sup>st</sup>  3:00 pm - 6:00 pm  Mott Branch Library, 1010 Dorr

**Topics Covered:**

- How the legal eviction process works
- Tenant/landlord rights and responsibilities
- Common mistakes to avoid
- Community resources available to assist

**PUBLIC EVENT**

No registration required

Hosted by Toledo Municipal Court's Civil Bailiff Department





# Helping Navigate the Court System

## Creation of Toledo Municipal Court's Help Center

In March, the court announced the creation of the Help Center, a new department dedicated to serving the public by centralizing and coordinating assistance for self-represented litigants. The Help Center is designed to improve access to justice by providing:



Civil case mediation

Driver's license intervention

Vehicle immobilization assistance

Access to court forms and legal information

Guidance on court processes and procedures

# Resource Optimization

## Responsible Stewardship of Funds

The Court has taken proactive steps to maximize financial efficiency. Key strategies include:

- Leveraging grants to support programs and initiatives
- Utilizing alternative funding sources to reduce reliance on the general budget
- Applying trust funds to sustain essential operations
- Utilizing the LEAD Program to pinpoint obstacles and implement solutions





# Effective Resource Management

## L.E.A.D. Program Projects

- The Great Swamp Swap-A-Thon (Toledo Urban Beautification)
- Internship Proposal (Toledo Municipal Court)
- Security Awareness Training Solutions Analysis (City of Toledo IT Department)

## Community Corrections Act 2.0 Grant

- Residential and outpatient substance abuse treatment
- Anger Management
- Batterer's Intervention
- Employment Readiness
- Indigent Sentenced Electronic Monitoring

## Violence Against Women Act (VAWA) Grant

The Court received a Violence Against Women Act (VAWA) Grant to help fund updated furniture and additional amenities to better serve domestic violence victims in the victim waiting room

## Community Diversion Program Study

To evaluate the Community Diversion Program, the Court secured external grant funding to support a Study Coordinator position, as well as evaluation, data collection, and analysis

## Pilot Contract Mediator Program

Funding from the Mediation Trust Fund to contract community mediators, ensuring the Court can meet growing demands for mediations



Questions

