

To: Carlie Hartman, President, and Members of City Council

From: Wade Kapszukiewicz, Mayor

Subject: Appointment to the Human Relations Commission

9/9/2025

I Recommend the Following Appointments to the Human Relations Commission

| Section 61   |                    |                             |             |            |                      |                                |
|--------------|--------------------|-----------------------------|-------------|------------|----------------------|--------------------------------|
| Appointee    | Appointee Replaced | Proposed Term of Office     | waiver as a |            | Reserved Slot / Type | Recommended by (if applicable) |
|              |                    |                             | special     | engagement |                      |                                |
| Kwilyn Tyler | new                | 1 year, expiring 09/09/2026 | no          |            | At-Large             | Caryn Maloney                  |
|              |                    |                             |             |            |                      | Attendance Record              |
|              |                    |                             |             |            |                      | Resume attached                |
|              |                    |                             |             |            |                      | yes                            |

*Wade Kapszukiewicz*

Wade Kapszukiewicz  
Mayor

# Kwinlyn Tyler

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## EDUCATION

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**UNIVERSITY OF HAWAII MANOA** BA Communications in Communities

May 2016

Certificate Women and Gender Studies

## PROFESSIONAL EXPERIENCE

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**TOLEDO AREA REGIONAL TRANSIT AUTHORITY** Community Affairs Manager March 2014-Present

- Represents TARTA before public officials, private entities, and governmental groups.
- Plans and implements publicity efforts, strategies, and outreach programs to promote local support for participation in TARTA services and projects
- Recommends strategies to promote TARTA's strategic goals and objectives.

**LUCAS COUNTY DEPARTMENT OF PLANNING AND DEVELOPMENT** Project Manager November 2022 - March 2025

- Oversees the development, planning, and execution of projects related to workforce and economic development in conjunction with team members, and community partners.
- Enhances the internal and external communication of ongoing projects by developing clear project plans, collaborating with stakeholders to clearly define scope and objectives of each project, engaging relevant stakeholders throughout the project cycle, encouraging engagement of plan partners, and regularly communicating out status updates.
- Offers assistance to partnering agencies in executing diverse programs and projects.
- Serve as a representative for the department on various committees with the state, elected officials, and community partners to connect citizens with employment opportunities.

**BOARD OF LUCAS COUNTY COMMISSIONERS** Executive Assistant July 2020- November 2022

- Managed various boards including Citizen Levy Review, Access Management Appeals Board, and Board of Revision by ensuring the boards conducted business within the scope of their charge.
- Communicated on behalf of the Commissioner regarding constituent concerns, ongoing matters pertaining to the Commissioner, and community programs and initiatives.
- Worked with constituents on major issues.
- Coordinated and executed Toledo Jeep Fest, including, coordinating planning board meetings, identifying and engaging relevant stakeholders.

**PLANNED PARENTHOOD GREATER OHIO** Community Health Educator August 2018- July 2020

- Provided comprehensive sexual health education to the community
- Garnered relationships with community partners and organizations by reaching out to organizational leaders, setting up meetings to discuss the benefits of partnership, and communicating information about events and services to community partners.
- Facilitated Peer Education group with teens 15-19

**UNITED CITIZEN POWER** Community Organizer

June 2016- July 2018

- Launched the Lucas County office for the national organization, and increased the organization's presence in the community and media.
- Recruited and trained over 100 volunteers in Lucas County to advocate for their communities.
- Managed communications and community messaging for organization.

# Kwilyn Tyler

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## VOLUNTEER EXPERIENCE

CASA ADVISORY BOARD January 2024- Present

EQUALITY TOLEDO Board of Directors -Vice Chair January 2020 - Present

EQUALITY TOLEDO COMMUNITY PANTRY Pantry Coordinator February 2018 - August 2019