



Legislation Details (With Text)

**File #:** O-069-21      **Version:** 1      **Name:**

**Type:** Ordinance      **Status:** Agenda Ready

**File created:** 2/5/2021      **In control:** Human Resources Department

**On agenda:** 2/16/2021      **Final action:** 2/17/2021

**Title:** Authorizing the Mayor to enter into a Professional Services Agreement with GovHR USA, for the provision of assistance with the identification, evaluation, and screening of applicants for the positions of Director of Finance, Director of Economic and Business Development, and Director of Diversity and Inclusion; authorizing the expenditure of funds not to exceed \$125,000.00 in payment of services; and declaring an emergency.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Speaking Points

Date	Ver.	Action By	Action	Result
2/17/2021	1	City Council		
2/17/2021	1	City Council		
2/17/2021	1	City Council		

GovHR USA (“GovHR)  
 Human Resources  
 Tyrome Alexander (x1031)

**Authorizing the Mayor to enter into a Professional Services Agreement with GovHR USA, for the provision of assistance with the identification, evaluation, and screening of applicants for the positions of Director of Finance, Director of Economic and Business Development, and Director of Diversity and Inclusion; authorizing the expenditure of funds not to exceed \$125,000.00 in payment of services; and declaring an emergency.**

**SUMMARY & BACKGROUND:**

The City seeks to enter a contract with executive search consultants, GovHR USA for the identification, evaluation, and screening of applicants for the positions of Director of Finance, Director of Economic and Business Development, and Director of Diversity and Inclusion. Competitive proposals were sought from November 12, 2020 through December 1, 2020. Four (4) bids were submitted. The selection committee reviewed the proposals based on cost, services provided, and the company’s record of similar successful placements of qualified, diverse candidates. Based on this review, it was determined that GovHR USA is best-suited to achieve the City’s objective of filling these important jobs within the administration. These positions are vital to the operation of the City and therefore candidates need to be identified and hired as expeditiously as possible.

NOW, THEREFORE, Be it ordained by the Council of the City of Toledo:

**SECTION 1.** That the Mayor is authorized to enter into a professional services agreement with GovHR

USA, for the identification, evaluation, and screening of applicants for the positions of Director of Finance, Director of Economic and Business Development, and Director of Diversity and Inclusion for a term not to exceed eighteen (18) months and upon other terms and conditions deemed proper and requisite according to the Mayor, Director of Law, and the Director of Human Resources.

SECTION 2. That the sum of \$125,000.00 is authorized for expenditure from the General Fund, Account Code 1001-17100-1156001STDSTD, for payment for professional services of GovHR USA.

SECTION 3. That the Director of Finance is authorized to draw his warrant or warrants against the above account code in payment of obligations as authorized upon presentation of the proper voucher or vouchers.

SECTION 4. That this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage. The reason for the emergency lies in the fact that this Ordinance is necessary for the immediate preservation of the public peace, health, safety and property, and for the further reason that this Ordinance must be immediately effective to fill vital roles within the City.

Vote on emergency clause: yeas \_\_\_\_\_, nays \_\_\_\_\_.

Passed: \_\_\_\_\_, as an emergency measure: yeas \_\_\_\_\_, nays \_\_\_\_\_.

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
President of Council

Approved: \_\_\_\_\_

\_\_\_\_\_  
Mayor

I hereby certify that the above is a true and correct copy of an Ordinance passed by Council

\_\_\_\_\_.

Attest: \_\_\_\_\_  
Clerk of Council