



Legislation Text

File #: O-515-18, Version: 1

Maintenance of Existing Copiers
Department of Finance/Department of ICT
Richard Jackson (x1197), Anne Bennett (x1331)
Revised

Authorizing the mayor to enter into an agreement for a period of up to two years with an option to renew for up to one additional year for the purpose of copier maintenance, service, and repair; authorizing the expenditure of funds from the Storeroom and Printshop Fund in an amount not to exceed \$163,200; and declaring an emergency.

SUMMARY & BACKGROUND:

The City currently has 193 multi-function printers (MFPs). As part of the original agreement, all routine maintenance (i.e. toner replacement) and any service calls or repairs needed for a MFP were covered by per copy “click charges”. These charges are a set cost assessed for every black-and-white or color copy made from a MFP. The city is in a continued maintenance agreement for the MFPs and is looking to enter into an updated agreement. This Ordinance authorizes a new continued maintenance agreement for the MFPs and authorizes the expenditure for the click charges.

NOW, THEREFORE, Be it ordained by the Council of the City of Toledo:

SECTION 1. That the mayor is authorized enter into a maintenance agreement for a period of up to two years with an option to renew for up to one additional year for the purpose of maintenance, service and repair of the city’s multi-function printers. Such agreement shall contain terms and conditions deemed proper and requisite according to the mayor and the Director of Law.

SECTION 2. That all annual expenditures related to this purpose listed in Section 1, in an amount presently estimated to be \$163,200 per year, are authorized from the Storeroom and Printshop Fund, Account Code 7085-17700-1148001STDSTD, subject to available appropriation in future years for the purpose listed in Section 1.

SECTION 3. That the Director of Finance is authorized to draw her warrant or warrants against the Account Code referenced in Section 2, in payment of the obligations authorized upon presentation of proper voucher or vouchers.

SECTION 4. That this Ordinance is declared to be an emergency measure and shall be in force and effect from and after its passage. The reason for the emergency lies in the fact that same is necessary for the immediate preservation of the public peace, health, safety and property and for the further reason that this Ordinance must be immediately effective in order to continue uninterrupted support of the city’s multi-function printers.

Vote on emergency clause: yeas _____, nays _____.

Passed: _____, as an emergency measure: yeas _____, nays _____.

Attest: _____
Clerk of Council

President of Council

Approved: _____

Mayor

I hereby certify that the above is a true and correct copy of an Ordinance passed by Council

_____.

Attest: _____
Clerk of Council