



Legislation Text

File #: O-685-23, **Version:** 1

1095 C statements, AssuredPartners, of Houston, LLC/dba Professional Enrollment Concepts
Human Resources
Michael Niedzielski (x2182)
Revised

Authorizing the Mayor to enter into a professional services agreement for the production and distribution of 1095-C statements to employees on the City's Health Care plan; authorizing the expenditure of an amount not to exceed \$16,000 from the Healthcare Internal Service fund; and declaring an emergency.

SUMMARY & BACKGROUND:

The Affordable Care Act (ACA) requires that an IRS Form 1095-C is filed and furnished to any employee of an Applicable Large Employers (ALE) member who is a full-time employee for one or more months of the calendar year participating in the employer's health care plan. The ALE members must report that information for all twelve months of the calendar year for each employee.

In order to meet the requirement to distribute the 1095-C statements, the Department of Human Resources sought competitive proposals and received three quotes for this service from McGregor & Associates for \$27,400, from BASIC for \$19,890 and from Assured Partners of Houston, LLC, dba/Professional Enrollment Concepts (PEC) for \$16,000. It was determined that PEC should provide this service as the lowest cost vendor. Additionally, PEC provided this service in 2023 and the City currently utilizes PEC for their benefit administration platform. Therefore, PEC has the detailed information to easily perform this service.

This ordinance requests authorization for the provision to enter a professional services agreement with AssuredPartners of Houston, LLC, dba/Professional Enrollment Concepts (PEC) for production of IRS form 1095-C for employees on the City's Health Care Plan.

NOW, THEREFORE, Be it ordained by the Council of the City of Toledo:

SECTION 1. That the Mayor is authorized to enter into a contract with Assured Partners of Houston, LLC, dba Professional Enrollment Concepts (PEC) for the purpose of the production and distribution of IRS 1095-C statements for employees on the City's Health Care Plan.

SECTION 2. That the expenditure in an amount not to exceed \$16,000 is authorized from the Health Care Internal Services Fund Account Code 7083-17100-1156001STDSTD for the purposes authorized in Section 1, upon terms and conditions acceptable to the Director of Human Resources and the Director of Law.

SECTION 3. That the Finance Director is authorized to draw warrant or warrants against the above-mentioned Account Code in an amount not to exceed \$16,000 in payment of the above authorized obligations upon presentation of the proper voucher or vouchers.

SECTION 4. That this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage. The reason for the emergency lies in the fact that this ordinance is necessary for the immediate preservation of the public peace, health, safety and property, and for the further reason that this ordinance must be immediately effective in order to satisfy year-end deadlines.

Vote on emergency clause: yeas _____, nays _____.

Passed: _____, as an emergency measure: yeas _____, nays _____.

Attest: _____
Clerk of Council

President of Council

Approved: _____

Mayor

I hereby certify that the above is a true and correct copy of an Ordinance passed by Council

_____.

Attest: _____
Clerk of Council