



Legislation Details (With Text)

File #: O-160-20 **Version:** 2 **Name:**
Type: Ordinance **Status:** Approved
File created: 4/21/2020 **In control:** Public Service Department
On agenda: 5/19/2020 **Final action:** 6/2/2020

Title: Authorizing the mayor to enter into a three-year contract with the option for a three-year renewal with Woodlawn Cemetery and Arboretum for the management and operation of the city’s five municipal cemeteries; authorizing the disappropriation of \$257,792 from the General Fund, Parks Recreation and Forestry personnel services budget; authorizing the appropriation of same to the General Fund, Parks Recreation and Forestry contractual services budget; authorizing the annual expenditure of an amount not to exceed \$470,000 for contractual payments; and declaring an emergency.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Budgetary Worksheet, 2. RFP, 3. Audio: Agenda Review April 28, 2020

| Date | Ver. | Action By | Action | Result |
|-----------|------|--------------|--------|--------|
| 6/2/2020 | 2 | City Council | | |
| 6/2/2020 | 2 | City Council | | |
| 6/2/2020 | 2 | City Council | | |
| 5/20/2020 | 2 | City Council | | |
| 5/5/2020 | 1 | City Council | | |
| 5/5/2020 | 1 | City Council | | |

DPS Cemetery Management
Parks, Recreation and Forestry
Karen Ranney-Wolkins (x2326)/Paul M. Rasmusson (x7868)
(Revised)

Authorizing the mayor to enter into a three-year contract with the option for a three-year renewal with Woodlawn Cemetery and Arboretum for the management and operation of the city’s five municipal cemeteries; authorizing the disappropriation of \$257,792 from the General Fund, Parks Recreation and Forestry personnel services budget; authorizing the appropriation of same to the General Fund, Parks Recreation and Forestry contractual services budget; authorizing the annual expenditure of an amount not to exceed \$470,000 for contractual payments; and declaring an emergency.

SUMMARY & BACKGROUND:

Currently, The City of Toledo owns and operates five (5) municipal cemeteries throughout the city.
Forest Cemetery located at 1704 Mulberry Rd.
Collingwood Cemetery located at 703 Phillips Ave.
Maplewood Cemetery located at 3429 Airport Hwy.
Haughton Cemetery located at 3214 Central Ave.

State Line Cemetery located at 6252 Benore Rd.

Only two of these properties continue to have plots available, (Forest Cemetery and Maplewood Cemetery).

In January 2020, the city submitted a request for proposal seeking qualified applicants to develop, manage, and sell cemetery property rights, merchandise and services at all the cemeteries. The city would like to proceed with entering into a contract with Woodlawn Cemetery and Arboretum for three years with the option for a three-year renewal. The annual expenditure as part of the agreement is as follows:

Year 1 - \$450,000
Year 2 - \$450,000
Year 3 - \$450,000
Year 4 - \$470,000
Year 5 - \$470,000
Year 6 - \$470,000

The fiscal impact of this Ordinance is as follows:

- The total amount of funds requested: up to \$470,000 annually
- The expenditure budget line item: 1001-60500-6241001STDSTD
- Revenue generated (operational revenue, grants, if any): none
- Revenue budget line item (if any): N/A
- Are funds budgeted in the current fiscal year (yes/no)? yes
- Is this a capital project (yes/no)? no
- If yes, is it new or existing (new/existing)?
- What section of the City's Strategic Plan does this support:
 - o Excellence in Basic Services (yes/no) yes
 - o Quality Community Investment (Livable City, Development) (yes/no) yes
 - o Workplace Culture & Customer Service (yes/no) no
 - o Environment (yes/no) yes

NOW THEREFORE, Be it ordained by the Council of the City of Toledo:

SECTION 1. That the mayor is authorized to enter into a three-year contract with an option for a three-year renewal with the Woodlawn Cemetery and Arboretum for the management and operation of the city's five municipal cemeteries.

SECTION 2. That the disappropriation of \$257,792 is authorized from the General Fund Parks Recreation and Forestry personnel services budget, Account Code 1001-60500-6241001STDSTD; and further authorizing the appropriation of same to the General Fund Parks Recreation and Forestry contractual services budget, Account Code 1001-60500-6241001STDSTD for the management and operation of the city's five municipal cemeteries.

SECTION 3. That, subject to available appropriation in future years, an annual expenditure in an amount not to exceed \$470,000 is authorized for expenditure from the General Fund, Account Code 1001-60500-6241001STDSTD, for the management and operation of the city's five municipal cemeteries.

SECTION 4. That the Director of Finance is authorized to draw warrant or warrants against the above account code in payment of the above authorized obligations in an amount not to exceed \$470,000 annually upon presentation of the proper voucher or vouchers.

SECTION 5. That this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage. The reason for the emergency lies in the fact that the same is necessary for the immediate preservation of the public peace, health, safety and property and for the further reason of initiating the project as soon as possible for the management of the city's municipal cemeteries.

Vote on emergency clause: yeas _____, nays _____.

Passed: _____, as an emergency measure: yeas _____, nays _____.

Attest: _____
Clerk of Council

President of Council

Approved: _____

Mayor