



## Legislation Details (With Text)

**File #:** O-528-23      **Version:** 1      **Name:**  
**Type:** Ordinance      **Status:** Approved  
**File created:** 9/12/2023      **In control:** Information & Technology Department  
**On agenda:** 9/26/2023      **Final action:** 9/26/2023  
**Title:** Authorizing the Mayor to enter into agreements for digitizing historic records for the Toledo-Lucas County Plan Commission; authorizing the expenditure of \$300,000 from the Information and Communications Technology Fund; and declaring an emergency.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Hyperlink

| Date      | Ver. | Action By    | Action     | Result |
|-----------|------|--------------|------------|--------|
| 9/26/2023 | 1    | City Council | Suspension | Pass   |
| 9/26/2023 | 1    | City Council | Emergency  | Pass   |
| 9/26/2023 | 1    | City Council | Passage    | Pass   |

Plan Commission Historic Records Digitization  
Information Technology  
Anne Bennett & Steve Evinsky (x1493)  
Revised

**Authorizing the Mayor to enter into agreements for digitizing historic records for the Toledo-Lucas County Plan Commission; authorizing the expenditure of \$300,000 from the Information and Communications Technology Fund; and declaring an emergency.**

**SUMMARY & BACKGROUND:**

The Toledo-Lucas County Plan Commission wishes to begin digitizing its historic records in an effort to better organize and preserve the same, as well as create additional space in its office environment. The City sought competitive bids for the digitization and indexing of these records, which includes current and historic case files, past meeting minutes, VHS, cassette, and DVD media, Haines directories, aperture cards, and large-scale maps and drawings.

NOW, THEREFORE, Be it ordained by the Council of the City of Toledo:

SECTION 1. That the Mayor is authorized to enter into agreements for the digitization and indexing of historic records, upon such terms and conditions are deemed proper and requisite according to the Director of Information Technology and the Director of Law.

SECTION 2. That the expenditure of an amount not to exceed \$300,000 is authorized from the Information Technology Fund, Account Code 7084-17500-1144004ICTADM, for the digitization and indexing of said records.

SECTION 3. That the Finance Director is authorized to issue warrant or warrants against the above-mentioned Account Codes in payment of obligations authorized above in a total amount not to exceed \$300,000 upon presentation of proper voucher or vouchers.

SECTION 4. That this Ordinance is declared to be an emergency measure and shall be in force and effect from and after its passage. The reason for the emergency lies in the fact that same is necessary for the immediate preservation of the public peace, health, safety and property, and for the further reason of ensuring timely implementation of this project.

Vote on emergency clause: yeas 12, nays 0.

Passed: September 26, 2023, as an emergency measure: yeas 12, nays 0.

Attest:

Gerald E. Dendinger  
Clerk of Council

Matt Cherry  
President of Council

Approved:

September 26, 2023  
Wade Kapszukiewicz  
Mayor