



Legislation Details (With Text)

File #: O-477-20 **Version:** 1 **Name:**

Type: Ordinance **Status:** Second Reading

File created: 11/18/2020 **In control:** Public Utilities Department

On agenda: 12/15/2020 **Final action:** 12/15/2020

Title: Authorizing the mayor to enter into an agreement for the space configuration and the purchase and installation of workstations for the Division of Engineering Services; authorizing the expenditure of an amount not to exceed \$180,000 from the Capital Improvement Fund; authorizing the expenditure of an amount not to exceed \$80,000 from the Water Operating Fund; authorizing the expenditure of an amount not to exceed \$126,000 from the Sanitary Sewer Operating Fund; authorizing the expenditure of an amount not to exceed \$54,000 from the Storm Sewer Operating Fund; and declaring an emergency.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Bullet Points

Date	Ver.	Action By	Action	Result
12/15/2020	1	City Council		
12/15/2020	1	City Council		
12/1/2020	1	City Council		

AMERICAN INTERIORS CONTRACT

Engineering Services
Christy Soncrant (x2851)
(Revised)

Authorizing the mayor to enter into an agreement for the space configuration and the purchase and installation of workstations for the Division of Engineering Services; authorizing the expenditure of an amount not to exceed \$180,000 from the Capital Improvement Fund; authorizing the expenditure of an amount not to exceed \$80,000 from the Water Operating Fund; authorizing the expenditure of an amount not to exceed \$126,000 from the Sanitary Sewer Operating Fund; authorizing the expenditure of an amount not to exceed \$54,000 from the Storm Sewer Operating Fund; and declaring an emergency.

SUMMARY & BACKGROUND:

This ordinance authorizes the expenditure of funds to configure office space and purchase workstations for the Division of Engineering Services for the office space to be leased at 811 Jefferson Ave., which was authorized under Ord. 1-20. The new building offers less square footage, making it necessary to plan the space appropriately and purchase workstations that will allow for the best use of space. The intention is to contract with American Interiors through the OMNIA Partners Government Purchasing Alliance (contract #2020000608). For this purpose, funds were included in the 2020 approved operating budget as well as the 2021 proposed budget.

The fiscal impact of this ordinance is as follows:

- The total amount of funds requested: \$440,000
- The expenditure budget line item: 5040-35000-8C35000PROSUP
6060-35000-4000512STDSTD
6070-35000-4000508STDSTD
607A-35000-4000552STDSTD
- New revenue generated (operational revenue, grants, if any): none
- Revenue budget line item (if any): none
- Are funds budgeted in the current fiscal year (yes/no)?: yes
- Is this a capital project (yes/no)? yes
- If yes, is it new or existing (new/existing)? new
- What section of the City's Strategic Plan does this support:
 - o Excellence in Basic Services (yes/no) no
 - o Quality Community Investment (Livable City, Development) (yes/no) yes
 - o Workplace Culture & Customer Service (yes/no) yes
 - o Environment (yes/no) no

NOW, THEREFORE, Be it ordained by the Council of the City of Toledo:

SECTION 1. That the mayor is authorized to enter into an agreement for the purchase of space configuration services, work stations, and the installation of same for the Division of Engineering Services under such terms and conditions are deemed acceptable by the Director of Public Utilities and the Director of Law.

SECTION 2. That the expenditure of \$180,000 is authorized from the Capital Improvement Program Fund Account Code 5040-35000-8C35000PROSUP, the expenditure of \$80,000 is authorized from the Water Operating Fund Account Code 6060-35000-4000512STDSTD, the expenditure of \$126,000 is authorized from the Sanitary Sewer Operating Fund Account Code 6070-35000-4000508STDSTD, and the expenditure of \$54,000 is authorized from the Storm Sewer Operating Fund Account Code 607A-35000-4000552STDSTD for the purposes outlined in Section 1.

SECTION 3. That the finance director is authorized to draw warrant or warrants against the above account codes in an amount not to exceed \$440,000 in payment of the above authorized obligations upon presentation of the proper voucher or vouchers.

SECTION 4. That this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage. The reason for the emergency lies in the fact that this ordinance is necessary for the immediate preservation of the public peace, health, safety and property, and for the further reason that this ordinance must be immediately effective in order to timely begin configuration and installation of work stations for the Division of Engineering office space.

Vote on emergency clause: yeas _____, nays _____.

Passed: _____, as an emergency measure: yeas _____, nays _____.

Attest: _____
Clerk of Council

President of Council

Approved: _____
_____ Mayor

I hereby certify that the above is a true and correct copy of an Ordinance passed by Council.

Attest: _____
Clerk of Council