

## City of Toledo

## Legislation Details (With Text)

File #: O-064-22 Version: 1 Name:

Type: Ordinance Status: Approved

File created: 2/14/2022 In control: Public Utilities Department

On agenda: 3/1/2022 Final action: 3/1/2022

**Title:** Authorizing the expenditure of an amount not to exceed \$54,000 from the Sewer Operating Fund;

authorizing the mayor to enter into a contract extension with 3SG+ for document scanning;

authorizing the waiver of competitive proposal and bidding requirements under Toledo Municipal Code

Chapter 187; and declaring an emergency.

Sponsors:

Indexes:

**Code sections:** 

Attachments: 1. Audio: Agenda Review 2/22/2022, 2. Audio: City Council 3/1/2022

Date	Ver.	Action By	Action	Result
3/1/2022	1	City Council		
3/1/2022	1	City Council		
3/1/2022	1	City Council		

## DPU030122DOCUMENTSCANNING

**Engineering Services** 

Christy Soncrant (x2851)

Authorizing the expenditure of an amount not to exceed \$54,000 from the Sewer Operating Fund; authorizing the mayor to enter into a contract extension with 3SG+ for document scanning; authorizing the waiver of competitive proposal and bidding requirements under Toledo Municipal Code Chapter 187; and declaring an emergency.

## SUMMARY & BACKGROUND:

The City of Toledo's Division of Engineering Services is currently under contract with 3SG+ for the purpose of scanning a large number of documents which are required to be maintained permanently per the City of Toledo Records Retention Schedule. The original contract was awarded to 3SG+ under State of Ohio contract #534577.

Due to the amount and deteriorating condition of the documents needing to be scanned, the vendor requires an extension of the current contract and additional funds to complete the project. 3SG+ is presently in possession of these documents and has provided excellent quality service thus far. 3SG+ has agreed to complete the project at the original state term prices. It is for these reasons that the regular competitive bid process will not result in any further cost savings for the division.

This ordinance will authorize the expenditure and allow the extension of this contract to complete the necessary document scanning.

Funding for this expenditure has been included in the Division of Engineering Service's 2022 Operating

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Budget.					
NOW, THEREFORE, Be it ordained by	the Council of the City of Toledo:				
SECTION 1. That an amount not to exceed \$54,000 is authorized for expenditure from the Sewer terating Fund Account Code 6070-35000-4000508STDSTD for the purpose of document scanning services.					
	authorized to waive competitive bidding per the requirements of TMC xtend the current contract with 3SG+ for document scanning services.				
above listed account codes in an amoun	of Finance is authorized to issue their warrant or warrants against the t not to exceed \$54,000 in payment of the obligations incurred pursuant upon presentation of proper voucher or vouchers.				
effect from and after its passage. The reimmediate preservation of the public per Ordinance must be immediately effective.	the is declared to be an emergency measure and shall be in force and the eason for the emergency lies in the fact that same is necessary for the eace, health, safety, and property and for the further reason that this we in order to expedite the preservation of historic files.				
Vote on emergency clause: yeas	s, nays				
Passed:, a	as an emergency measure: yeas, nays				
Attest:					
Attest: Clerk of Council	President of Council				
Approved:					
	Mayor				
I hereby certify that the above is	a true and correct copy of an Ordinance passed by Council				
Attest: Clerk of Council					