



City of Toledo
Department of Human Resources

Tyrome Alexander, Director

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To: Chairman Larry Sykes and Members of Toledo City Council

From: Tyrome Alexander, Director, Department of Human Resources *TA*

Re: Department of Human Resources Report – Finance and Debt Oversight Committee
Hearing –January 23, 2020

Grievances, Suspensions and Terminations, November 21, 2019-January 23, 2020:

	GRIEVANCES	SUSPENSIONS	DISCIPLINARY TERMINATIONS	RESIGNATIONS IN LIEU OF TERMINATION
Teamsters Local 20	3	2	0	0
AFSCME Local 7 Main Unit	8	7	0	1
AFSCME Local 7 Communication Operators Unit	0	0	0	0
AFSCME Local 2058 Main Unit	3	0	0	0
AFSCME Local 2058 Communication Operators Unit	0	0	0	0

Highlights from Human Resources, November 21, 2019-January 23, 2020:

- Effective January 13, 2020, converted all job postings to the new job description format.
- Continued monthly meetings of the Employee Engagement Committee. The Committee is set to release their employee portal, this quarter's newsletter and a new follow-up, pulse survey to employees this week.
- Met with representatives of Finance, ICT and the Mayor's Office to discuss strategic priorities for the shared services departments.
- Continued meetings with Directors to discuss their department and divisions personnel and training needs for 2020.
- Held meetings with Parks and Recreation staff and Toledo Law School to discuss Internship program and opportunities.
- Working with Benefits staff to plan 2020 Benefits Open Enrollment Process.

- On January 10, 2020, held teleconference with CHC Well Being to discuss 2020 biometric screening process and strategies to increase participation.
- On January 21, 2020 met with Lucas County Wellness representatives to discuss city staff utilization of their Wellness Plan. Submitted legislation to Council for approval to extend Wellness Services with Lucas County.
- On January 22, 2020, met with the Toledo Chamber of Commerce to discuss their talent management strategy.
- Drafted and reviewed questions and scheduled interviews/skills tests for the following positions: Administrative Specialist 2; Supervisor-Street Operations; Code Compliance Inspector I; Water Loss Equipment Technician; Chemist/Bacteriologist; Utility Worker; Water Reclamation Operator; Foreman-Sewer Construction and Maintenance; Clerk Specialist II; Foreman-Field Services; Tandem Truck Driver; Fire Communications Specialist; Customer Service; Contact Center Representative (Engage Toledo/Public Utilities); Manager-Administrative Service (GIS).