



City of Toledo
Department of Human Resources

To: Chairman Larry Sykes and Members of Toledo City Council

From: Tyrome Alexander, Director, Department of Human Resources [TA](#)

Re: Department of Human Resources Report – Finance and Debt Oversight Committee
Hearing –April 25, 2019

Grievances, Suspensions and Terminations, March 22, 2019-April 25, 2019:

	GRIEVANCES	SUSPENSIONS	DISCIPLINARY TERMINATIONS	RESIGNATIONS IN LIEU OF TERMINATION
Teamsters Local 20	0	0	0	0
AFSCME Local 7 Main Unit	2	1	0	1
AFSCME Local 7 Communication Operators Unit	0	0	0	0
AFSCME Local 2058 Main Unit	0	1	0	0
AFSCME Local 2058 Communication Operators Unit	0	0	0	0

Highlights from Human Resources, March 22, 2019-April 25, 2019:

- Coordinated and conducted healthcare information meetings and SES Benefit Specialist meetings in conjunction with the start of the open enrollment and dependent audit period. Open enrollment will be from April 15 to May 16, 2019.
- Presented multiple items for discussion to division heads at the HR quarterly meeting on Wednesday, April 17, 2019.
- Met with the Employee Engagement Committee and assisted in drafting a committee charter and a communication strategy for accomplishments of the committee.
- Drafted and reviewed questions and scheduled interviews/skills tests for the following positions: Manager-Administrative Services (Senior Equal Opportunity Manager); Administrator-Public Services 2 (Water Distribution); Storekeeper (Division of Sewer & Drainage Services);Administrative Analyst 1 (Human Resources – Selection & Evaluation); Water Reclamation Operator (Division of Water Reclamation); Certified Inspector 1 – Electrical Inspector (Division of Building Inspection); Administrative Analyst 3 (Division of Utilities Administration);Utility Worker (Divs. of Water Rec, Water Treatment and Parks); Planner (Plan Commission).