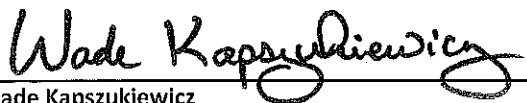


To: Matt Cherry, President and Members of City Council
From: Wade Kapszukiewicz, Mayor
Subject: Appointment to the Civilian Police Review Board
2/12/2019

I Recommend the Following Appointment to the Civilian Police Review Board

New Appointee	Appointee Replaced	Proposed Term of Office	Section 61 waiver as a special engagement	Reserved / Type	Slot	Recommended by (if applicable)	Attendance Record	Resume attached
Christine Luttmann	Gail Black	continuation of term expiring 6/30/2019	No	District 6			NA	Yes



Wade Kapszukiewicz
Mayor

Christine L. Luttmann

2704 Boxwood Road, Toledo, Ohio 43613-3221

Residence: (419) 474-9299

Mobile: (419) 276-1366

E-mail address: christa829@sbcglobal.net

OBJECTIVE

To obtain a challenging position which will utilize knowledge and skills gained over 35 years in a variety of governmental office and management positions, media relations, special events planning, extensive volunteer work and university level studies.

EMPLOYMENT

Northwest Ohio Regional Liaison

January 14, 2019 - present

MIKE DeWINE, GOVERNOR

TOLEDO, OHIO

Serves as the Governor's representative to office holders, local government agencies, Chambers of Commerce, economic development agencies, businesses and law enforcement agencies in a 16 county region. Prepares briefings for the Governor and staffs him on his appointments in the region.

Regional Director - Northwest Ohio

June 13, 2001 - January 13, 2019

MIKE DeWINE, OHIO ATTORNEY GENERAL

TOLEDO, OHIO

Served as the Attorney General's field representative and liaison to local governmental agencies and office holders in 16 counties in northwest Ohio. Prepared briefings and travel instructions for the Attorney General and accompanied him on his appointments in the region. Regularly attended and made presentations at monthly police chiefs' meetings; met frequently with county and municipal officials to address questions and concerns about the Attorney General's Office. Conducted seminars and gave presentations about the duties and programs of the Attorney General's Office before local groups and organizations. Also served as the local distribution point for communications from the Attorney General's Office. Planned and coordinated activities each year at Buckeye Boys' State for the BBS Attorney General and his staff. Provided assistance as needed at the annual Law Enforcement and Crime Victims conferences. Assisted the Consumer Protection Section as needed by providing educational outreach presentations to various community, civic and governmental organizations.

Recipient of a Group Pride Award in 2018 and was the Outstanding Public Servant Award recipient in 2016.

Clerk

April 2007 to June 10, 2011

JAMES A. TELB, PHD, LUCAS COUNTY SHERIFF

TOLEDO, OHIO

Worked in the Civil Branch in the mortgage and tax foreclosures department. Responsibilities included data entry of incoming orders of sales, preparing appraisal forms and orders for publication, entering sales results and prepared cost sheets - all quickly and accurately. Also assisted in other areas such as subpoena service and prisoner transportation as needed.

Assistant to the Auditor

January 2007 to March 2007

LARRY A. KACZALA, LUCAS COUNTY AUDITOR

TOLEDO, OHIO

Was responsible for scheduling, arranging appearances, composing correspondence for the auditor as well as senior staff members; took and distributed meeting minutes for staff meetings and various board and commission meetings; assisted taxpayers and general public in problem solving at the auditor's office; wrote and distributed news releases, and planned news conferences.

Regional Public Affairs Director

January 2003 to January 2007

JIM PETRO, OHIO ATTORNEY GENERAL

TOLEDO, OHIO

Served as the Attorney General's field representative and liaison to local governmental agencies and office holders in 16 counties in northwest Ohio. Prepared briefings and travel instructions for the Attorney General and accompanied him on his appointments in the region. Regularly attended and made presentations at monthly police chiefs' meetings; met frequently with county and municipal officials to address questions and concerns about the Attorney General's Office. Conducted seminars and gave speeches about the duties and programs of the Attorney General's Office before local groups and organizations. Also served as the local distribution point for communications from the Attorney General's Office. Worked extensively with the D.A.R.E. (Drug Abuse Resistance Education) program and the E-SORN (Electronic Sex Offender Registration and Notification) program. Planned and coordinated activities each year at Buckeye Boys' State for the BBS Attorney General and his staff. Provided assistance as needed at the annual Law Enforcement and Crime Victims conferences. Assisted the Consumer Protection Section as needed by providing educational outreach presentations to various community, civic and governmental organizations. Wrote and distributed news releases and media advisories in the region. Made check presentations throughout the region for grants, settlements, etc.

Regional Public Affairs Director

October 1999 to January 2003

JIM PETRO, OHIO AUDITOR OF STATE

TOLEDO, OHIO

Served as the State Auditor's liaison to all county auditors, school treasurers, municipal and township clerks and finance directors as well as other county and municipal office holders in a 14 county region. Assisted in organizing, identifying potential members, and overseeing the Auditor's Regional Advisory Board which provided advice to the State Auditor's Office. Members of the board came from both the public and private sector across the region. Prepared briefings and travel instructions for the Auditor and accompanied him on his appointments in the region. Wrote and distributed news releases and media advisories in the region and contributed articles to the office's statewide internal newsletter. Planned and coordinated activities each year at Buckeye Girls' State for the BGS State Auditor and her staff.

Assistant to the Auditor/Director of Weights and Measures

January 1993 to October 1999

LARRY A. KACZALA, LUCAS COUNTY AUDITOR

TOLEDO, OHIO

Assistant to the Auditor

Was responsible for scheduling, arranging appearances, composing correspondence for the auditor as well as senior staff members; took and distributed meeting minutes for staff meetings and various board and commission meetings; assisted taxpayers and general public in problem solving at the auditor's office; wrote and distributed news releases, and planned news conferences.

Director of Weights and Measures Division

Was responsible for this county-wide consumer protection program. Supervised the staff of field inspectors, monitored compliance for over 5,300 commercial weighing and measuring devices (scales, gasoline dispensers, etc.), designed and implemented test report forms, established division policies, and trained new personnel. The department was also responsible for checking consumer packages for net content, monitoring all forms of advertisements and package labeling for compliance with applicable state laws, and for price verification (UPC scanner testing).

**Director of Consumer and Public Affairs
August 1988 to January 1993**

DAVID LEWANDOWSKI, LUCAS COUNTY AUDITOR

TOLEDO, OHIO

Administered the Weights and Measures program as above.

Arranged speaking engagements for the auditor, wrote and distributed news releases for the office, planned news conferences, set up appearances for other divisions within the office, kept files of news articles pertaining to the office.

Served as temporary secretary to the auditor from August 1988 to January 1989.

**Weights and Measures Inspector/Personal Property Clerk II
December 1985 to August 1988**

DAVID LEWANDOWSKI, LUCAS COUNTY AUDITOR

TOLEDO, OHIO

Responsible for the annual inspection of commercial weighing and measuring devices within the county.

Assessed, collected and accounted for revenues generated by Ohio Personal Property taxes. Aided and assisted taxpayers in the preparation of required tax returns, maintained and audited taxpayer returns.

**Deputy Auditor - Personal Property Division
June 1983 to December 1985**

DAVID LEWANDOWSKI, LUCAS COUNTY AUDITOR

TOLEDO, OHIO

Personal Property duties as detailed above.

EDUCATION

Bachelor of Education

September 1978 to June 1984

UNIVERSITY OF TOLEDO

TOLEDO, OHIO

Certified in Secondary Social Studies Education

Dean's List, Recipient of the John J. Gillespie Book Award (for outstanding work in Political Science), Member of University Chorus and Concert Chorale

SKILLS

- Fluent in German
- Notary Public
- Microsoft Office
- Groupwise and Outlook
- Windows
- PowerPoint
- Excel

COMMUNITY ACTIVITIES

- Served as president of the Ohio Weights and Measures Association 1992 to 1993 (first female to be elected to this position).
- Life Member of the Ohio Weights and Measures Association. Member of the Executive Committee for 14 years. Also served on and/or chaired the By-Laws, Resolutions and Memorials, Laws and Regulations, Annual Conference, Specifications and Tolerances, and Legislative Committees. Was editor of the association's quarterly newsletter.
- Frequent speaker for the County Auditors' Association of Ohio and Northwest Ohio Auditors' Association regarding Weights and Measures issues.
- Currently serving as Festival Vice-Chairman, Secretary and a committee chairman (since 2014) of the German-American Festival in Oregon, Ohio, which attracts 36,000 guests annually. From 1993 to 2006, served as chairman of the entertainment and publicity committees and as secretary of the German-American Festival. Composed all correspondence and took and distributed all meeting minutes. Hired and coordinated all entertainment and invited dignitaries. Wrote and compiled the festival's media packets, wrote and distributed news releases, arranged television and radio coverage as well as arranged and gave media interviews, and designed and wrote all festival brochures.

- Serves as Assistant Secretary (1993 - 2006, 2017 - present) of the GAF Society, a non-profit corporation of German and Swiss organizations. Currently serving on the GAF Society Scholarship Committee. Previously served on the Cultural and Scholarship Golf Tournament committees for many years and served as chairman of several special cultural events.
- Served on the Board of Directors of the International Institute of Toledo, Inc. (January 1995 - December 2003). Was a member of the Fundraising and Events Planning Committees and served as Corresponding Secretary. Recipient of the Institute's 2002 Distinguished Service Award (for outstanding and distinguished service to its purpose and its causes). The Institute provides professional immigration counseling and interpreter services to over 2,000 families in northwest Ohio and southeast Michigan, from 139 countries, each year.
- Volunteer for the Kidney Foundation of Northwest Ohio. Helped coordinate and assign volunteers for the annual Lollipop Sale in the downtown Toledo area, distributed necessary materials to the volunteers, and collected and accounted for all monies.
- Past Board Member and Treasurer of the Press Club of Toledo. Chaired the annual Ribs 'n' Roast event as well as the Annual Neil Carmean Memorial Margarita Party (proceeds from both events went toward journalism scholarships). Served on the Member Recruitment and Golf Outing Committees.
- Member of Toledo Sister Cities International and Past Chairman of the Toledo-Delmenhorst, Germany Sister City Committee, during which time Toledo's Delmenhorst Sister City Relationship was established.
- Served as a dance instructor and wardrobe mistress for a Toledo-area ethnic dance troupe. Handled all correspondence and travel arrangements for the group in the United States, Canada, and Europe; instructed new dancers, and served as a delegate to the group's North American organization.
- Member and past officer of the Greater Beneficial Union of Pittsburgh (fraternal insurance organization).

References available upon request.