



Human Resources

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To: Chairperson George Sarantou and Members of Toledo City Council

From: Victoria Coleman, Interim Director, Department of Human Resources *vc*

Re: Department of Human Resources Report – Finance and Debt Oversight Committee Hearing –May 2023 Highlights

Internship Programs Update

High School Interns:

- Mentors, parents and high school interns will be attending orientation (attached invitation)
 - Date: June 1, 2023
 - Time: 5:45 pm to 7:15 pm
 - Location: Toledo Lucas County Main Library (McMaster Center)
- A total of 40 students have been paired with a mentor
 - 14 students from Washington Local
 - 26 students from Toledo Public Schools
 - Students are working Monday through Thursday, for eight weeks
- Internship Dates
 - June 5, 2023 to July 27, 2023
- Students are also participating in the Engage Toledo Junior Ambassador Academy
 - Graduation Date: July 27, 2023
 - Time: 12:30 pm to 3:00 pm
 - Location: Council Chambers
- Department/divisions participating in the internship program:
 - Engineering and Construction, Environmental Services, Facility and Fleet, Finance, Fire, Forestry, Human Resources, Diversity, Equity and Inclusion, IT, Marketing and Communications, Parks and Youth Services, Recreation, Road and Bridge Maintenance, Sewer and Drainage Services, Urban Beautification, Utilities Administration, Water Distribution, and Water Treatment

College Interns:

- 13 college interns have been hired for a summer internship
 - 9 students- University of Toledo
 - 1 student- Purdue University
 - 1 student- Bowling Green State University
 - 1 student-Ohio State
 - 1 student-Owens Community College



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Police and Fire positions update

- Police Officer: The 2023 class started on Friday, April 7th. A total of 42 individuals started in the class, with 37 remaining. Recruitment for the 2024 class started on March 2nd and will end on July 17th. Anticipated class for 2024 is in March.
- Police Promotional: Current eligibility lists expire in October 2023. New tests will be administered in September 2023.
- Firefighter: Candidates are currently going through the background process. Anticipated class date is currently Friday, July 28th. Backgrounds are scheduled to be completed by June 9th.
- Fire Promotional: Current eligibility lists were established in July 2022 and will more than likely be exhausted by September 2023. Therefore, we are in process of developing new tests along with our vendor.

On-going Projects

- New wellness program, anticipated ordinance and presentation in June
- Scoring of HCM solutions bids in June.