

In 2019, Toledo City Council made strides toward creating a forward-thinking audio/video system that modernized Toledo City Council's communications and advanced the efficiency in which it's delivered. The winning bidder was Westfield Technologies. Without foresight, their improvements allowed us to take on the demands of the pandemic isolation with almost immediate virtual meetings that were live streamed and archived over our existing Granicus media system.

Westfield technologies was under contract for technical assistance and maintenance during isolation, and extended its user support and expertise beyond its contractual period at no cost, assisting throughout the pandemic and its aftermath

Upon returning to in person meetings, we have encountered several shortcomings such as hybrid meetings, inconsistent access to presentation materials, failure of devices on the dais. We have managed all of these shortcomings with temporary fixes.

We have engaged their consultation based on their development of the current system to identify solutions to the shortcomings that have emerged since returning to in person sessions. This effort maintains many of the major improvements from the previous upgrade: Large monitors, full microphone system, sound cabinet and the workstation behind council chambers. They have identified specific equipment, technologies and deployment strategies that will provide for permanent hybrid meeting capabilities, expanded user amenities, as well as consistent signal and service for presentations. While the work station behind chambers will be kept, several additional pieces of equipment have been proposed which will assist with creating a user friendly system "easy button" option that will allow all consumers of the sound & presentation system in chambers to use it without advanced degrees in major media production.

Westfield's proposal for the equipment and installation is \$132,400. The proposal covers everything necessary to update the monitors on the dais with a hard wired devices with pc options that will allow members access to their H: and P: drives, email and internet. Additional video production equipment that will handle the need for hybrid meetings, import in internet based content as well as the "hard wired" production of presentations to members on the dais, eliminating the current glitching and timing out of the devices during committee meetings.

Due to supply chain issues, Westfield has offered this proposal in two phases, if needed, in order to address the presentation issues in a more immediate timeframe. Having engineered the system, provided the existing equipment, and provided unwavering technical maintenance and support we present this for your considerations as a sole source/extended maintenance update.