



City of Toledo

One Government Center
Toledo, OH 43604

Agenda Review City Council

Tuesday, November 14, 2023

2:00 PM

Council Chambers

COUNCILMAN HOBBS PRESENTS:

[TMP-9461](#)

Recognize Lucas Metropolitan Housing (LMH) on their 90th anniversary.

COUNCILMAN SARANTOU PRESENTS:

[TMP-9462](#)

Recognize Sharon Speyer, Huntington Bank, on her retirement.

SECOND READING ITEMS:

[O-573-23](#)

Authorizing the expenditure of \$43,420 from the Sewer Replacement Fund to pay Meldrum Mechanical Services, Inc. (Meldrum) for emergency assistance to complete maintenance projects at the Bayview Water Reclamation Plant; finding that the competitive procurement process was waived under TMC Section 187.20; and declaring an emergency.

Body:

SUMMARY & BACKGROUND:

The Division has eight outstanding invoices from Meldrum associated with emergency assistance on three events to help assure continued reliable operation of the plant facilities. While preparing for and during removal and replacement of RAS pumps Meldrum provided services that left undone could have resulted in serious permit violations. Meldrum fabricated chain links that drive the bar screen rake at the Bayview Pumping Station so the bar screen could remain in service. There were no links in stock and the OEM vendor could not respond in a timely manner. Without the screen rake, the bar screen would become plugged in a short period of time resulting in a significant loss in pumping capacity. Functional valves are required to isolate sections

of the plant for maintenance and repair purposes. Meldrum fabricated repair parts for several large valves on site to restore them to operational service so that necessary repairs elsewhere could be made.

Attachments: [Video: Agenda Review 10/17/2023](#)
[Video: Agenda Review 10/31/2023](#)
[Video: City Council 11/8/2023](#)

Legislative History

10/24/23	City Council	First Reading
11/8/23	City Council	held

[O-574-23](#)

Authorizing the expenditure of up to \$24,138 from the Sewer Operating Fund to pay Industrial Power Systems (IPS) for emergency assistance to recover from a flooding event in the primary clarifier tunnel; finding that the competitive procurement process was waived under TMC Section 187.20; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

The Primary Clarifier Tunnel at the Bayview Water Reclamation Facility includes piping, valves, pumps and appurtenances that convey primary sludge, which settles in the primary clarifiers, to the gravity thickener tanks. The sludge has to be removed from the tanks on a regular basis to prevent the collection mechanism from overloading and keep the sludge from becoming so thick that it can't be pumped. The flooding event submerged the pumps and motors that are utilized to move the sludge from the clarifiers to the thickeners. To avoid potential treatment violations and significant expense to clean the tanks after becoming plugged, it was imperative that the pumps be restored to service as quickly as possible. This required removing the motors to be serviced and replaced as needed. IPS was contacted to come in and assist with removal of compromised motors and installation of new motors to restore operation of the sludge removal system.

Attachments: [Video: Agenda Review 10/17/2023](#)
[Video: Agenda Review 10/31/2023](#)
[Video: City Council 11/8/2023](#)

Legislative History

10/24/23 City Council First Reading
 11/8/23 City Council held

[O-597-23](#)

Authorizing the Mayor to enter into a software license and maintenance agreement with Insight Public Sector for the renewal of 36 Autodesk licenses for a period of 36 months; authorizing the expenditure of an amount not to exceed \$40,380 from the Capital Improvement Fund; authorizing the expenditure of an amount not to exceed \$38,120 from the Street Construction Maintenance and Repair Fund; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

The Toledo Department of Transportation utilizes Autodesk for the design of sewer, water, roadway, and stormwater projects. The department would like to renew its existing licenses with a three-year agreement through Insight Public Sector (IPS) for thirty-six (36) seats of Autodesk, along with related software and maintenance. IPS is a provider of this software through a State of Ohio cooperative purchasing agreement. Procuring this software through this agreement allows TDOT to acquire the software and maintenance at the lowest possible cost to the city.

Funding for this expenditure is included in the Division of Engineering and Construction's, Road and Bridge Maintenance's, and Traffic Management's operating budget.

Attachments: [Video: Agenda Review 10/31/2023](#)
[Video: City Council 11/8/2023](#)

Legislative History

11/8/23 City Council held
 11/8/23 City Council held

[O-599-23](#)

Amending multiple sections of Chapter 2101 of the Toledo Municipal Code to modernize its terms and reflect current practices, policies, and procedures.

Body: SUMMARY & BACKGROUND:

Toledo Municipal Code Chapter 2101 governs the terms and

conditions of employment for the City of Toledo’s Classified Exempt and Executive Exempt employees. This Ordinance amends thirty-four (34) Sections, repeals five (5) Sections, and enacts two (2) new Sections of this Chapter of the Toledo Municipal Code.

All updated Sections herein will be effective at the earliest period allowable by law; however, the new Section 2101.36 “Vacations” will be effective January 1, 2024. Exhibit 1 details the changes to the current versions of the affected Code Sections.

This amendment modernizes the Toledo Municipal Code to reflect the current classifications, practices, nomenclature, and wages for Exempt employees, as well as replicates recent updates that were made to the collective bargaining agreements that impact or are impacted by this Chapter of the Code. Moreover, these changes are being made to support the retention and recruitment of talented professionals, increase employee morale, and sustain the current initiatives of the department or division.

Attachments: [Exhibit 1](#)
[Presentation, Finance Comm, Nov. 1](#)
[Video: Agenda Review 10/31/2023](#)
[Video: City Council 11/8/2023](#)

Legislative History

11/8/23 City Council First Reading

COUNCILWOMAN McPHERSON PRESENTS:

[TMP-9463](#)

Amending Ord. 103-22 which authorized the appropriation and expenditure of \$10,000,000 from the Local Fiscal Recovery Fund for the Full Lead Service Line Replacement Project to expand the scope of the lead service line replacement to include galvanized steel service lines and authorizing the Department of Public Utilities to complete plumbing repairs necessitated by the Advanced Metering Infrastructure (AMI) upgrades; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

This ARPA funded project, originally authorized by Ord. 103-22 anticipated specialized work of approximately 3,000 locations in the City of Toledo Water Distribution service area. The division estimate was based on the 1,000 listed locations per year. The city reserved the right to add or subtract from the list at the city's discretion. The actual locations and scheduling were to be determined by the Division of Water Distribution.

The contractor would be required to replace the existing house line from the curb box to the house, into the house, and tie into the existing service meter. The contractor shall re-expose the curb box, install new copper house line to the house, and through the building foundation to within 1 foot of the existing service meter, and connect to the existing service meter including all valves, bends, fittings, etc. to properly connect to the existing service meter per AWS Standard Drawings 2017-009-04, 2017-009-05, and 2017-009-28. The contractor shall schedule for final review of the house line installation prior to backfilling the excavations or restoration inside the house.

The City's Division of Water Distribution has not identified the amount of lead service line as originally anticipated. Rather there is a significant amount of galvanized steel pipe service lines downstream of lead service lines. The Department of Treasury indicates that under ARPA, replacement of service lines is an eligible use under the Drinking Water State Revolving Fund (DWSRF), and further states this is eligible regardless of the pipe material. Expanding the scope of this ordinance to include galvanized steel service lines is an eligible use of State and Local Fiscal Recovery Funds.

Additionally, the City's Division of Water Distribution has discovered significant costs related to plumbing repairs of older homes necessary for these infrastructure improvements and related to the AMI upgrades. The Department of Treasury has stated eligible projects under the Clean Water State Revolving Fund (CWSRF) are eligible uses of ARPA funds and includes the "installation, replacement, or upgrade of water meters." With this amendment, the Division of Water

Distribution would use a portion of this ARPA allocation to expand the scope of the service line project to include galvanized steel replacement and to make repairs necessary for the installation and upgrade of AMI meters as permitted under the ARPA guidelines.

Upon final approval, the contractor shall then perform all surface restoration for the service line and house line work within the rights-of-way, on private property, and inside the house and may include, but not limited to tree removal, pavement, curb, gutter, sidewalk, retaining wall, driveway apron, and lawn strip restoration, and may including replacing trees.

**COUNCIL PRESIDENT CHERRY AND THE MEMBERS OF CITY COUNCIL
PRESENT:**

[TMP-9459](#)

Authorizing the expenditure in an amount of \$104,360 from the Capital Improvement Fund for AV upgrades in Council Chambers; authorizing an agreement with Westfield Technologies and waving the competitive bidding requirements of TMC Ch. 187; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

This ordinance authorizes the expenditure of \$104,360 from the Capital Improvement Fund for AV upgrades in Council Chambers. Westfield Technologies installed the original equipment in 2019 and has supported us along the way. This expenditure will provide equipment and installation for video distribution and for Tricaster and control surface. Funds are available in the CIP Fund from the passage of the 2023 CIP Plan.

Attachments: [AV Upgrades Final Phase](#)
[Video Distribution quote](#)
[Tricaster quote](#)

DEPARTMENT OF PUBLIC UTILITIES:

1. [TMP-9449](#) **Authorizing the disappropriation, appropriation and expenditure of \$900,000 from the Water Replacement Fund for the construction of a boardwalk for water**

resource education at 1936 Northover Road as part of the Water Distribution System Improvements; authorizing mayor to accept bids and execute necessary agreements related to the project; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

Ordinance 275-23 authorized the Real Estate Purchase, Sale, and Development Agreement with the Board of Education for the Washington Local School District for a portion of property located at 1936 Northover Road. As part of this agreement, since a portion of the property is a delineated wetlands area, and in support of Washington Local's water resource education objectives, the City has agreed to construct a boardwalk on the parcel as part of the property and wetlands restoration upon completion of the Water Distribution System Improvements.

2. [TMP-9443](#)

Authorizing the appropriation and expenditure of \$750,000 from the Water Replacement Fund for the Permanganate Feed Lines Replacement Project at the Low Service Pumping Station; authorizing the mayor to accept bids and award contracts related to the project; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

The Capital Improvements Program for the upgrade and modernization of the City's water treatment processes is nearly complete. However, the replacement of the permanganate feed lines has yet to be completed. Construction bids have recently been received. The three (3) permanganate feed lines run a distance of three (3) miles inside of the 108" diameter Intake Conduit under the floor of Lake Erie. Replacing the permanganate feed pipes will ensure a continued reliable feed of potassium permanganate from the Low Service Pumping Station to the Intake Crib for the purpose of zebra mussel control, pre-oxidation, taste, and odor control.

3. [TMP-9445](#)

Authorizing the mayor to enter into a grant agreement with Environmental Protection Agency (EPA) as granted through the Division of Drinking and Ground Waters (DDAGW); authorizing the mayor to accept and

deposit grant proceeds in the amount of \$9,800 into the Operation Grants Fund; authorizing the appropriation and expenditure of said grant proceeds for the purchase of two (2) Milwaukee Spin Doctor HH500 Valve Exerciser Equipment; authorizing the mayor to accept bids and execute necessary contracts for completion of said project; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

The City of Toledo has been awarded funding and is invited to enter into a grant agreement with the Environmental Protection Agency (EPA) for a Division of Drinking and Ground Waters (DDAGW) grant in the amount of \$9,800 to be used for the purchase of Valve Exerciser Equipment. The City of Toledo has a proactive valve exercising program. The additional valve exercising equipment this grant will provide, will in turn assist exercising more valves in the distribution system. This Ordinance authorizes the mayor to accept, deposit, appropriate and expend up to \$9,800 in grant proceeds from the EPA.

4. [TMP-9448](#)

Authorizing the disappropriation of \$7,849,400 associated with various projects at Engineering Services from the Sanitary Sewer Loan Fund, Sanitary Sewer Replacement Fund, and Water Bond Fund, various projects at the Water Reclamation Plant from the Sanitary Sewer Replacement Fund, various projects at the Water Treatment Plant from the Water Replacement Fund; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

The Division of Engineering Services, the Division of Water Reclamation, and the Division of Water Treatment desire to disappropriate a total of \$7,849,400 from projects listed in Appendix A and move the funds back to the Sanitary Sewer and Water Replacement Funds.

Attachments: [Appendix A](#)

5. [TMP-9442](#)

Authorizing the reappropriation of \$5,544,192 within the Sewer Replacement Fund and the reappropriation of \$24,097 within the Storm Replacement Fund for the

purpose of completing various wastewater treatment plant and sewer projects; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

This ordinance authorizes the reappropriation of \$5,544,192 within the Sewer Replacement Fund and \$24,097 within the Storm Replacement fund as listed in Appendix A.

Attachments: [Appendix A](#)

6. [TMP-9444](#) **Authorizing the mayor to accept bids and enter into a one (1) year contract with an option for up to three (3) one-year renewals for the purchase of precast concrete and related materials; authorizing the annual expenditure of \$84,000 from Sanitary Sewer Operating Fund for said purpose subject to annual appropriation; authorizing the annual expenditure of \$36,000 from the Storm Operating Fund for said purpose subject to annual appropriation; and declaring an emergency.**

Body: SUMMARY & BACKGROUND:

In order to maintain the wastewater and stormwater collection systems in an efficient manner, precast concrete and related materials are required for the routine operation of the Division of Sewer and Drainage Services. This Ordinance will allow for the Division to advertise, accept bids and enter into one (1) year contracts with up to three (3) one (1) year renewals with the successful bidder.

7. [TMP-9447](#) **Authorizing the Mayor to enter into a contract for the sewer main repair on Lafayette Street; authorizing the expenditure of \$36,885 from the Sanitary Sewer Operating Fund; making certain findings with respect thereto; and declaring an emergency.**

Body: SUMMARY & BACKGROUND:

The Division of Sewer & Drainage Services was made aware of a failing sewer main near an Edison vault that could potentially cause additional damage due to the deterioration of the vault. To mitigate any further damage so Edison can make repairs to their vault, action is needed to repair the sewer main. The Department of Public Utilities (DPU) requires the expertise and equipment available through a private

contractor to complete the repair (by lining the sewer main). Cost quotes were solicited from qualified contractors. Sufficient funds are available within the DPU operating budget to pay for this emergency sewer repair.

DEPARTMENT OF TRANSPORTATION:

8. [TMP-9458](#) **Authorizing the mayor to enter into an agreement to provide network and internet connectivity for end-user devices and equipment; authorizing an expenditure in the amount not to exceed \$115,000 from the Capital Improvement Fund, waiving the competitive provisions of TMC Chapter 187; making certain findings with respect thereto; and declaring an emergency.**

Body: SUMMARY & BACKGROUND:

The Division of Engineering and Construction Management is relocating office space from the third floor to the second floor of 600 Jefferson Avenue, Toledo, OH 43604. In doing so a new network is required to be installed on the floor to provide network and internet connectivity for end user devices, conference room equipment and telephony equipment. Data cabling including network drops for computers and telephones, relocation of data fiber from third floor to second floor, relocation of PRI equipment for telephones and data cabinet storage equipment needs to be installed on second floor of office space to provide City of Toledo network services. Due to the timeframe of the project and a move in date scheduled for January, an informal bidding process was utilized and the lowest bid was chosen, waiving the competitive bidding process. The services include the installation and implementation services of new cabling, data fiber, PRI equipment and wall data cabinet storage will not exceed \$115,000.

9. [TMP-9451](#) **Authorizing the Mayor to enter into and execute a cooperative agreement with Washington Local Schools to grant consent to the City of Toledo to construct a sidewalk improvement on School District property; and declaring an emergency.**

Body: SUMMARY & BACKGROUND:

The City of Toledo was awarded funding for a Safe Routes to School

project within the Washington Local School district to add sidewalks and striping near various WLS school buildings to create safer access for students who walk to school. The project at the intersection of Naomi Drive and Clawson Avenue will extend an existing sidewalk that is within the school property at Monac Elementary to the intersection. An agreement between the city and the school district will allow the city to construct the new sidewalk within the district's property. Once completed, the school district will maintain the sidewalk within their property limits for a minimum of 20 years in accordance with the agreement.

The City of Toledo will administer the design and construction of the project utilizing ODOT safety funding which will cover 100% of the construction costs.

Attachments: [Agreement](#)

DEPARTMENT OF MARKETING & COMMUNICATIONS:

10. [TMP-9452](#)

Authorizing the expenditure of \$35,989 from the General Fund for Hootsuite Software to enhance the city's online communication and engagement efforts; authorizing the Mayor to enter into agreements using cooperative purchasing or state term contracts; waiving the competitive bidding requirements of TMC 187; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

According to a Pew Research Study from 2021, 53% of US adults say they get the majority of their news from social media. In order to enhance the city's online communication and engagement efforts, this Ordinance authorizes the City of Toledo to purchase Hootsuite's social media management software, which provides more robust capability to measure impact and return on investment of messaging created by the city of Toledo, enhances situational awareness of rumors and disinformation across all social and other media channels, and streamlines two-way communication between the city and residents across social media platforms, integrating with Engage Toledo's ongoing CRM implementation project.

The software will be procured through SHI, an MBE vendor participating in the Sourcewell cooperative purchasing program, which has negotiated pricing for the software. The total cost of the three-year agreement is \$107,967, to be paid annually in the amount of \$35,989, subject to the availability of funds.

Attachments: [Hootsuite Presentation 11-14-23](#)

DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT:

11. [TMP-9420](#) **Repealing and Replacing Ordinance 265-23, to reflect a \$74,310 reduction in the HOME Investment Partnership 2023 Grant; authorizing the Mayor to accept, deposit, appropriate and expend the HOME Investment Partnership Program Grant in the amount of \$2,477,470 from the U.S. Department of Housing and Urban Development (HUD) for the purpose of funding the 2023 HOME Investment Partnership Program; authorizing the expenditure of HOME Carryover funds from all years prior to program year 2023 (32nd) in the amount of \$1,261,292.36; and authorizing submission to the U.S. Department of Housing and Urban Development the 2023-2024 Annual Action Plan; and declaring an emergency.**

Body: SUMMARY & BACKGROUND:

The City of Toledo (COT) receives from the U.S. Department of Housing & Urban Development (HUD) a designated amount of HOME Investment Partnership Program (HOME) Grant dollars, as an entitlement city and participating jurisdiction, for the purpose of meeting HUD national objectives, as well as, providing affordable housing to low- and moderate-income individuals or families. The city's receipt and acceptance of the grant amount compels it to utilize the funds within certain HUD regulations, directives, and guidelines, as well as, pursuant to the HUD approved Five Year Consolidated Plan and the Annual Action Plan for the City of Toledo. Specifically, the Consolidated Plan which the COT must follow is in effect from 2020 through 2024. Each year, however, the COT submits to HUD its

Annual Action Plan, describing how it will continue to implement and execute the current Five Year Consolidated Plan but within the subject Program Year. The City must submit the One Year Action Plan each year within the respective five-year period in order to continue to receive the annual HOME allocation from HUD.

This Ordinance is to authorize the Mayor to submit to HUD the 2023-2024 Annual Action Plan, accept the 2023 Program Year HOME allocation from HUD, deposit the HOME funds received from HUD into the appropriate Account Codes, and expend an amount of \$2,477,470 as well as the HOME carryover funds in an amount of \$1,261,292.36 from all years prior to program year 2023 (32nd) pursuant to the 2020-2024 Five-Year Consolidated Plan, and more specifically, the 2023-2024 Annual Action Plan for the 2023 Program Year to be submitted to HUD on May 17, 2023.

The financial impact of this Ordinance is the receipt of \$2,477,470 from HUD to the City of Toledo to provide affordable housing to low- and moderate-income individuals and families in the Toledo community. This Ordinance also authorizes the expenditure of HOME carryover funds in an amount of \$1,261,292.36 from all years prior to program year 2023 (32nd).

Attachments: [Schedules A & B](#)

12. [TMP-9455](#)

Authorizing the Mayor to enter into a Grant Agreement with the Ohio Department of Health for the purpose of accepting the Lead Safe Housing Fund Community Primary Prevention Grant in the amount of \$1,053,800; authorizing the deposit, appropriation, and expenditure of grant proceeds in the amount of \$1,053,800; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

The City of Toledo Department of Housing and Community Development (DHCD), applied for and received an award from the Ohio Department of Health (ODH). This grant will allow the DHCD to expand its efforts to combat lead poisoning by supporting various primary prevention activities, including; promoting the Ohio Lead-Safe

Housing Registry, community education and outreach, the Lead Stabilization Grant, equipment and tracking software.

The financial impact of this Ordinance is the receipt of \$1,053,800 from the Ohio Department of Health for the Department of Housing and Community Development to administer the Lead Safe Housing Fund Community Primary Prevention Grant to make homes lead safe.

Attachments: [Schedule A](#)

DEPARTMENT OF PARKS & YOUTH SERVICES:

13. [TMP-9232](#) **Authorizing the Mayor to enter into a five-year Lease Amendment, with Cellco Partnership d/b/a Verizon Wireless, an American Tower Delaware Corporation, for the lease of a portion of real property located at City of Toledo Detwiler Park; accepting and depositing rent proceeds into the Parkland Replacement Fund; waiving the 30-day notice requirement of Toledo Municipal Code Chapter 187; making certain findings with respect thereto; and declaring an emergency.**

Body: SUMMARY & BACKGROUND:

The City of Toledo entered into a Lease Agreement with Toledo MSA Limited Partnership, a Delaware Limited partnership, (New Par, a Delaware Partnership dba Airtouch Cellular/Cellco Partnership dba Verizon Wireless), pursuant to Ordinance 44-93, passed by the Council of the City of Toledo, January 26, 1993, for the lease of a 27 ft by 52 ft section of land located at Detwiler Park, 3900 Summit St., for a self-supporting telecommunications tower, equipment shelter and fence. The original lease was for an initial twenty (20) years with two additional, five (5) year renewal options, expiring March 31, 2023.

This legislation seeks to authorize the Lease Amendment of original agreement and the acceptance and deposit of a one-time renewal fee in the amount of \$50,000. In addition, this Lease Amendment incorporates six additional 5-year renewal options. Said Lease Amendment shall provide that Cellco Partnership d/b/a Verizon Wireless pay an annual fee of \$13,504, for the 1st additional 5-year

term (2023-2028) and an increase of 20% per term thereafter for the duration of this Lease Amendment.

14. [TMP-9233](#)

Authorizing the Mayor to enter into a five-year Lease Amendment, with Cellco Partnership d/b/a Verizon Wireless, an American Tower Delaware Corporation, for the lease of a portion of real property located at City of Toledo Riverside Park/Jamie Farr Park; accepting and depositing rent proceeds into the Parkland Replacement Fund; waiving the 30-day notice requirement of Toledo Municipal Code Chapter 187; making certain findings with respect thereto; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

The City of Toledo entered into a Lease Agreement with New Par, a Delaware Partnership dba Airtouch Cellular (Cellco Partnership dba Verizon Wireless), pursuant to Ordinance 824-96, passed by the Council of the City of Toledo, December 3, 1996, for the lease of a 27 ft by 52 ft section of land located at Riverside Park, 0 S. Summit St., for a self-supporting telecommunications tower, equipment shelter and fence. The original lease was for an initial five (5) years with five additional, five (5) year renewal options, expiring September 11, 2027.

This legislation seeks to authorize the Lease Amendment of original agreement and the acceptance and deposit of a one-time renewal fee in the amount of \$50,000. In addition, this Lease Amendment incorporates six additional 5-year renewal options. Said Lease Amendment shall provide that Cellco Partnership d/b/a Verizon Wireless pay an annual fee of \$20,092, for the 1st additional 5-year term (2027-2033) and an increase of 20% per term thereafter for the duration of this Lease Amendment.

15. [TMP-9453](#)

Authorizing the Mayor to enter into a three-year software subscription renewal agreement for grant management software for the Department of Parks and Youth Services; authorizing the expenditure of \$13,300 annually from the General Fund; waiving the competitive bidding provisions of TMC Ch. 187; and

declaring an emergency.

Body: SUMMARY & BACKGROUND:

The City of Toledo Parks and Youth Services Department utilizes Submittable grant management software to advertise, evaluate, manage, and report on community program partner grant allocations. The Submittable software has improved the department's ability to manage over 100 grants annually and also provided robust reporting capabilities in order to ensure transparency in how funds are being distributed and utilized.

The Parks and Youth Services Department would like to engage in a three-year agreement renewal with Submittable which allows for annual payments of \$13,300 to be made for the software license. The second and third year of the contract would be subject to the annual appropriation process.

16. [TMP-9429](#)

Authorizing the mayor to enter into a contract for the design, construction and installation of City of Toledo Park signs; waiving the formal competitive bidding provisions of TMC Ch. 187; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

This ordinance authorizes the waiving of competitive bidding for the manufacturing and installation of the remainder of City of Toledo Park signage. This enables continued utilization of Toledo Sign Co., to maintain consistent design and construction for uniformity and more efficient maintenance. Authorization to expend funds on signage was approved with Ordinance 139-23.

DEPARTMENT OF LAW:

17. [TMP-9464](#)

Amending Toledo Municipal Code Section 187.42 to allow use of two-tiered procurement process in certain additional limited circumstances; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

The Toledo Municipal Code Section 187.42 has allowed for the use of a two-tiered procurement process since 2017. This Ordinance would

amend this Section to add the use of two-tiered, prequalification process in additional limited circumstances, specifically, when multiple projects of a similar nature need to be completed in a relatively short timeframe. This amended language would allow for an expedited construction bid process after pre-qualification to provide the improvements to get underway and completed more quickly and with improved consistency. The use of this new provision would require project labor agreements on all projects within the bid group.

Attachments: [Redline](#)

18. [TMP-9454](#)

Authorizing the Mayor to enter into a Subscription License Agreement with Matrix Pointe Software, LLC for a Prosecutor Case Management System for the Prosecutor’s Office of the City of Toledo; authorizing the expenditure in an amount not to exceed \$28,400 annually, subject to annual appropriation; waiving the competitive bidding provisions of TMC Ch. 187; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

The City of Toledo Prosecutor’s Office is implementing a case management system. The Matrix Prosecutor Case Management System will enable the City Prosecutor’s Office to move cases through its system accurately and efficiently. This software case management system will help modernize the Prosecutor’s Office along with improvements in meeting discovery obligations, analyzing data collection and providing transparency to the public. The system will be integrated with Criminal Justice Coordinating Council and allow for law enforcement interaction as well. The initial term of the subscription license agreement will be three years, subject to annual appropriations. No payments will be made until the system is in place and operating live.

THE CLERK REPORTS:

[TMP-9460](#)

Declaring the intent to vacate the 12-foot-wide alley running North to South and lying adjacent to Lot 12 for a distance of 35 feet in the A.J.Brown Addition, located in

the city of Toledo, Lucas County, Ohio; and declaring an emergency.

Body: SUMMARY & BACKGROUND:

Petitioner has filed a request to vacate the 12-foot-wide alley running North to South and lying adjacent to Lot 12 for a distance of 35 feet in the A.J.Brown Addition, located in the city of Toledo, Lucas County, Ohio.

The Clerk of Council's Office supports the provisions of the Americans' with Disabilities Act. If you need special accommodations, please call 48 hours prior to meeting time at 419-245-1060 for arrangements.