



## **District Improvement Program Internal Review Committee**

Meeting Minutes – 8/1/2024 at 8:30 a.m. via Zoom

### **I. Attendees**

Voting Members:

- Lucy Frank Toledo City Council Chief of Staff (Proxy for Council President Carrie Hartman)
- District Councilmember: Vanice Williams
- District Councilmember: Adam Martinez
- Director of Economic Development: Brandon Sehlhorst

Non-Voting Members:

- Director of Public Service: Megan Robson
- Commissioner of Division of Engineering and Construction Management: Christy Soncrant

### **II. Applications**

#### **a. Commons Park Electricity Upgrade Application**

Robson presented an overview of the proposed project. Initially, the Women of the Old West End collaborated with the Department of Parks and Youth Services on the application. However, due to the Division of Facilities' expertise in electrical work, the application was ultimately submitted through that division. Robson emphasized the park's significance to both the neighborhood and the broader community. The planned upgrades will enable the park to be used more frequently, including during the winter months. Williams added that these improvements will enhance the park's usability during the holiday season. Sehlhorst inquired about the quotes included in the 2023 application and whether the Department plans to rebid the project. Robson confirmed that the Department will need to rebid to obtain updated quotes. However, based on the Division of Facilities' experience, \$20,000 remains a suitable budget for the proposed work. Sehlhorst explained that the goal is for the Council to review and approve the application at its August 14th meeting. Upon approval, the Department can proceed with rebidding the project and commencing the work. Sehlhorst asked if the aim was to complete the upgrades before the holiday season, and Robson confirmed that it was.

**Motion:** Motion was made by Williams and seconded by Sehlhorst to recommend approval of the Commons Park Electricity Upgrade District Improvement Program application to Toledo City Council authorizing the expenditure of an amount not to exceed \$20,000 from District 4's available DIP balance.

**Vote:**

Yeas: Williams, Frank and Sehlhorst

Nays: None

Abstentions: None

**b. Roundabout and Traffic Circle Safety Improvement Project Application**

Soncrant provided an overview of the proposed safety improvement projects and introduced new technology called rumble strips. These strips, placed on the roadway before vehicles enter a roundabout or intersection, emit a sound audible only inside the vehicle. This innovative technology has already been implemented on Chrissy Road in western Lucas County and in Michigan. The proposed project includes the installation of blinking yield and stop signs at the traffic circle on Harvard and River Road. Martinez inquired if the rumble strips could be used on straightaways if they proved successful. Soncrant responded that their use would depend on the specific roadway, noting that they are most suitable for residential roads where speeds do not exceed 35 miles per hour. Frank asked if the City currently uses rumble strips. Soncrant confirmed that this would be a pilot project, as the City has not utilized rumble strips before. Sehlhorst then inquired if the department had quotes to support the requested grant amount. Soncrant confirmed that the department had obtained quotes and that the installation would be carried out by the department. Martinez asked about the installation timeline if approved by the Toledo City Council on August 14th. Soncrant stated that she would consult with the Division of Traffic Management and follow up with the Councilman.

**Motion:** Motion was made by Martinez and seconded by Frank to recommend approval of the Roundabout and Traffic Circle Safety Improvement Project District Improvement Program application to Toledo City Council authorizing the expenditure of an amount not to exceed \$37,800 from District 2's available DIP balance.

**Vote:**

Yeas: Martinez, Frank and Sehlhorst

Nays: None

Abstentions: None