



## 2022 Continuing Professional Training - CPT CPT Update Bulletin CPT2022-01 January 21, 2022

The 2022 Continuing Professional Training (CPT) mandate requires every peace officer and trooper in Ohio to complete 24 hours of training this calendar year. You are encouraged to access the Ohio Attorney General's webpage for the most up-to-date information at this link: [2022 Continuing Professional Training - Ohio Attorney General Dave Yost](#)

OPOTA is providing access to CPT training topics as follows:

- In-person courses will be posted on the OPOTA catalog and can be found using the **OPOTA Portal**. In-person classes that may be available and can apply toward specific topics are identified later in this bulletin.
- Online courses will be available through **OPOTA Online**. Please note that within OPOTA Online, the term 'credit' may be found. One (1) credit equals one (1) hour of CPT training.

Access to each website is addressed within this bulletin. Please note that:

**OPOTA Portal** <https://opota.ohioattorneygeneral.gov/> and  
**OPOTA Online** <https://opotaonline.inquisiqlms.com> are two separate websites: the Portal to sign up for in-person OPOTA certified courses and OPOTA Online to complete online courses.

### **AGENCY-DELIVERED TRAINING**

Below are three methods (1-3) that law enforcement agencies can use to provide in-house CPT for peace officers:

1. Use the OPOTA-developed curriculum found on the OHLEG for topics 1-7.
  - a. OHLEG-authorized users can access the curriculum here: <https://www.ohleg.org>.
  - b. At the top of the OHLEG landing page, click on "OPOTC Curriculum" and then, at the bottom left, on the "CPT Curriculum" tab.
  - c. No preapproval by or notification to OPOTC is necessary when using this curriculum.
  - d. Agencies must use qualified instructors who meet the minimum qualifications as defined under OAC 109:2-18-03. [Rule 109:2-18-03 - Ohio Administrative Code | Ohio Laws](#)

Note: OPOTA is not creating specific curriculum for Topics 8-17. Current OPOTA in-person courses that can fulfill Topics 8-17 are noted in this bulletin.

2. Create your own curriculum for topics 1-17.
  - a. Under the related Ohio statute, the appointing authority (Sheriff/Chief) must submit the application to OPOTC for review and pre-approval.
  - b. The agency-developed curriculum must be reviewed by the appointing authority's or the agency's legal counsel before the application is submitted.
  - c. The appointing authority must submit the completed application and include:
    - i. Information on the application about instructors.
    - ii. Information on the application about the curriculum.
    - iii. Information that meets the criteria outlined in OAC 109:2-18-03.
  - d. The pre-approval application form can be found at this link:  
<https://www.ohioattorneygeneral.gov/Files/Law-Enforcement/Ohio-Peace-Officer-Training-Academy/OPOTC-Resources/Agency-Elected-Provided-Training.aspx>
  
3. Use a third-party training provider for topics 1-17.
  - a. Under the related Ohio statute, the appointing authority (Sheriff / Chief) must submit the application to OPOTC for review and pre-approval.
  - b. The third-party content must be reviewed by the appointing authority's or agency's legal counsel before the application is submitted.
  - c. The appointing authority must submit the application and include:
    - i. Information on the application about the instructor(s)
    - ii. Information on the application about the curriculum
    - iii. Information that meets the criterial outlined in OAC 109:2-18-03.
  - d. The pre-approval application form can be found at this link:  
<https://www.ohioattorneygeneral.gov/Files/Law-Enforcement/Ohio-Peace-Officer-Training-Academy/OPOTC-Resources/Agency-Elected-Provided-Training.aspx>

NOTE: For methods 1-3, if an appointing authority has received approval to provide a course in topics 1-17, individuals attending the course need not be members of the appointing authority's agency. The approved course can be provided to any peace officer or trooper. The appointing authority can provide the course at his/her facilities or another location of his/her choosing.

The appointing authority providing the course must maintain course sign-in/attendance records and provide each student with a certificate of completion at the course's end. The student is responsible for providing the certificate of completion to his/her respective agency so the agency can record and document the training as having been received.

**PEACE OFFICER-OBTAINED TRAINING**

Below are three methods (4-6) that peace officers can use to obtain CPT:

4. Take the **OPOTA Online** courses in topics 1-7.
  - a. Follow this link to the **OPOTA Online** training web site:  
<https://opotaonline.inquisiqlms.com/>
  - b. Peace officers who have never accessed the new OPOTA Online website must follow the “First-Time Login Instructions” on the home page to receive a new password; previous eOPOTA and OHLEG passwords will not work. Using the temporary password that will be sent by email, you can log into the website.
  - c. The new OPOTA Online contains all previously active eOPOTA accounts. However, the accounts of officers who have not accessed eOPOTA since June 2019 may be disabled. If a notification is received that the account is disabled, email [OPOTAOnline@OhioAGO.gov](mailto:OPOTAOnline@OhioAGO.gov) to have the account enabled.
  - d. Once logged in, click on the *2022 Continuing Professional Training* catalog to enroll in selected online courses.
  - e. Each of the seven (7) topics has its own link to online content for that topic.
  - f. Content is currently limited to already-produced videos and, in most cases, may not fulfill the entire time requirement. More content will be added as it becomes available.
  - g. Officers can save as a PDF or print a transcript of their course completions to submit to their agency as a record of completing OPOTA Online CPT topics.
  
5. Take a CPT in-person course for topics 1-17 offered by OPOTA or a regional provider.
  - a. The *Training Delivery on Topics 1-7*, presented below, contains in-person courses offered by OPOTA that fulfill CPT requirements by topic.
  - b. Officers are responsible for obtaining a certificate of completion and presenting it to their agency to record and document that the training was received.
  
6. Take a CPT in-person course for topics 1-17 offered by your agency or another law enforcement agency that provides the training. Officers are responsible for obtaining a certificate of completion and presenting it to their respective agency to record and document that the training was received.

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See additional information on the following pages

# Training Delivery on Topics 1-7

## Bulletin CPT2022-01

### Topic 1: Cultural Humility: Diversity, Inclusion, and Equity (mandatory - 4 hours)

- The course *objectives* focus on Cultural Humility, Cultural Competence, Culture Diversity, Community Diversity, Inclusion, Procedural Justice, Stereotypes, LGBTQI+ and Unconscious Bias

*Note: Earlier information advised that this topic was to be 'in-person' delivery. That is no longer the case. Any delivery method, including via OPOTA Online, is acceptable.*

- **Agency-Provided Training:** Lesson plan will be available on OHLEG for agency-provided training by qualified instructors, or an agency can create its own curriculum. (See Agency-Delivered Training – methods 1-3 - on Pages 1-2.)
- **OPOTA Online Training:** OPOTA Online will provide courses that can apply to these topic hours and be accessed at <https://opotaonline.inquisiqlms.com/Default.aspx>.
  - 1- Cultural Humility: Diversity, Inclusion, Equity
    - Video under production and coming soon
    - 4 hours of CPT credit for Cultural Humility
  - 2- Ethics & Professionalism
    - 1 hour of CPT credit for Cultural Humility
  - 3- Accessibility and Accommodations Webinar
    - 4 hours of CPT credit for Cultural Humility
- **In-Person Options at OPOTA:** Refer to the OPOTA Portal In-Person Registration Catalog at <https://opota.ohioattorneygeneral.gov/> or other regional locations for available classes.
  - 1- Building Mutual Respect and Community Trust
    - 4 hours of CPT credit for Cultural Humility
  - 2- Implicit Bias Training for Law Enforcement
    - 4 hours of CPT credit for Cultural Humility

### Topic 2: Responding to Mental Health (4 hours)

- The course *objectives* focus on:
  - 1- Recognizing behaviors indicative of persons suffering from a mental health crisis.
  - 2- Differentiating between encounters with person suffering from a mental health crisis and traditional encounters.
  - 3- Selecting appropriate situational responses to persons suffering from a mental health crisis who do not pose a threat to public safety.
  - 4- Increasing awareness of community services and resources.
- **Agency-Provided Training:** Lesson plan will be available on OHLEG for agency-provided training by qualified instructors, or an agency can create its own curriculum. (See Agency-Delivered Training – methods 1-3 – on Pages 1-2.)

- **OPOTA Online Training:** OPOTA Online will provide courses that can apply to these topic hours and be accessed at <https://opotaonline.inquisiqlms.com/Default.aspx>.  
None available at this time; watch for future postings.
  - 1- Responding to Mental Health
    - Video under production and coming soon
    - 4 hours credit for Responding to Mental Health
  
- **In-Person Options at OPOTA:** Refer to the OPOTA Portal In-Person Registration Catalog at <https://opota.ohioattorneygeneral.gov/> or other regional locations for available classes.
  - 2- Interacting with the Special Needs Population
    - 4 hours of CPT credit for Responding to Mental Health

### **Topic 3: Use of Force (4 hours)**

- The course *objectives* focus on:
  - 1- Revisiting foundational knowledge regarding the legal aspects of use of force and use of deadly force.
  - 2- Examining scenarios that will allow for a review of “objective reasonableness” as it applies to force used by police.
  - 3- Examining federal and state legislative initiatives that seek to implement police reform measures.
  - 4- Becoming familiar with strategies to assist officers in minimizing the likelihood that an encounter with a citizen will result in a use-of-force situation.
  
- **Agency-Provided Training:** Lesson plan will be available on OHLEG for agency-provided training by qualified instructors, or an agency can create its own curriculum. (See Agency-Delivered Training – methods 1-3 – on Pages 1-2.)
  
- **OPOTA Online Training:** OPOTA Online will provide courses that can apply to these topic hours and be accessed at <https://opotaonline.inquisiqlms.com/Default.aspx>.
  1. Use of Force
    - Video under production and coming soon
    - 4 hours of CPT credit for Use of Force
  2. BCI Lethal Use of Force and OIS Investigations
    - 1 hour of CPT credit for Use of Force
  3. Use of Deadly Force and Legal Guidelines
    - 1 hour of CPT credit for Use of Force
  
- **In-Person Options at OPOTA:** Refer to the OPOTA Portal In-Person Registration Catalog at <https://opota.ohioattorneygeneral.gov/> or other regional locations for available classes.
  - 1- Subject Control Instructor
    - 4 hours of CPT credit for Use of Force
  - 2- Semi-Auto Pistol Instructor
    - 2 hours of CPT credit for Use of Force

- 3- Impact Weapons Instructor
  - 2 hours of CPT credit for Use of Force
- 4- Individual Chemical Aerosol Instructor
  - 1 hour of CPT credit for Use of Force

#### **Topic 4: Legal Updates (4 hours)**

- The course *objectives* focus on:
  - 1- Identifying and understanding the impact on law enforcement of the two U.S. Supreme Court decisions identified in this lesson plan.
  - 2- Identifying and understanding the 2021 changes to the Ohio Revised Code and how those changes affect law enforcement.
- **Agency-Provided Training:** Lesson plan will be available on OHLEG for agency-provided training by qualified instructors, or an agency can create its own curriculum. (See Agency Delivered Training – methods 1-3 – on Pages 1-2.)
- **OPOTA Online Training:** OPOTA Online will provide courses that can apply to these topic hours and be accessed at <https://opotaonline.inquisiqlms.com/Default.aspx>.
  - 1- Legal Updates
    - Video under production and will be coming soon
    - 4 hours of CPT credit for Legal Updates
  - 2- Ohio Public Records Laws
    - 2.5 hours of CPT credit for Legal Updates
  - 3- Hazing (Roll Call Refresher)
    - ¼ hour of CPT credit for Legal Updates
    - Note: Additional Roll Call Refresher courses will be added in the near future to total one (1) hour of CPT training for Legal Updates.
- **In-Person Options at OPOTA:** Refer to the OPOTA Portal In-Person Registration Catalog at <https://opota.ohioattorneygeneral.gov/> or other regional locations for available classes.
  - 1- Arrest, Search & Seizure
    - 4 hours of CPT credit for Legal Updates
  - 2- Peace Officer Refresher Training
    - 4 hours CPT credit for Legal Updates

#### **Topic 5: Officer Personal Wellness (4 hours)**

- The course *objectives* focus on Crisis Awareness and Self-Care,
- Program is provided by Steve Click, Director of First Responder Wellness
- **Agency-Provided Training:** Lesson plan will be available on OHLEG for agency-provided training by qualified instructors, or an agency can create its own curriculum. (See Agency-Delivered Training – methods 1-3 - on Pages 1-2.)

- **OPOTA Online Training:** OPOTA Online will provide courses that can apply to these topic hours and be accessed at <https://opotaonline.inquisiqlms.com/Default.aspx>.
  - 1- Officer Personal Wellness
    - Video under production and will be coming soon
    - 4 hours of CPT credit for Officer Personal Wellness
  - 2- Vicarious Trauma
    - 1 hour of CPT credit for Officer Personal Wellness
  - 3- Officer Wellness Seminar
    - 3 hours of CPT credit for Officer Personal Wellness
  
- **In-Person Options at OPOTA:** Refer to the OPOTA Portal In-Person Registration Catalog at <https://opota.ohioattorneygeneral.gov/> or other regional locations for available classes.
  1. First Responder Self-Care and Wellness
    - a. 4 hours of CPT in Officer Personal Wellness
    - b. Course can be arranged for local presentation by contacting Steve Click at the Ohio Department of Public Safety (DPS).
  2. Physical Fitness Specialist
    - a. 4 hours of CPT for Officer Personal Wellness

### **Topic 6: Responding to Sexual Assault (4 hours)**

- The course *objectives* focus on:
  - 1- Recognizing the elements of common sex offenses in Ohio.
  - 2- Listing reasons why a sexual assault victim may fail to report or delay reporting the assault to law enforcement.
  - 3- Identifying a peace officer's mandatory-reporting responsibilities.
  - 4- Explaining common evidence considerations in a sexual assault investigation.
  - 5- Identifying core constitutional and statutory rights afforded to victims of crime in Ohio.
  - 6- Explaining victim-centered interview techniques and report-writing considerations that are appropriate to use in a sexual assault investigation.
  
- **Agency-Provided Training:** Lesson plan will be available on OHLEG for agency-provided training by qualified instructors, or an agency can create its own curriculum. (See Agency-Delivered Training – methods 1-3 - on Page 1-2.)
  
- **OPOTA Online Training:** OPOTA Online will provide courses that can apply to these topic hours and be accessed at <https://opotaonline.inquisiqlms.com/Default.aspx>.
  - 1- Responding to Sexual Assault
    - Video under production and will be coming soon
    - 4 hours of CPT credit for Responding to Sexual Assault
  - 2- Crisis Intervention
    - 1 hour of CPT credit for Responding to Sexual Assault

- **In-Person Options at OPOTA:** Refer to the **OPOTA Portal** In-Person Registration Catalog at <https://opota.ohioattorneygeneral.gov/> or other regional locations for available classes.
  1. Sexual Assault Investigation
    - 4 hours hour of CPT credit for Responding to Sexual Assault

**Topic 7: Domestic Violence (4 hours)**

- The course *objectives* focus on
  1. Identifying and understanding statutory requirements of Ohio Revised Code Chapter 2919.25.
  2. Identifying and understanding Ohio statutory and constitutional rights of victims of domestic violence.
  3. Recognizing and documenting lethality factors.
  4. Determining the validity and enforceability of protection orders.
- **Agency-Provided Training:** Lesson plan will be available on OHLEG for agency-provided training by qualified instructors, or an agency can create its own curriculum. (See Agency-Delivered Training – methods 1-3 – on Pages 1-2.)
- **OPOTA Online Training:** OPOTA Online will provide courses that can apply to these topic hours and be accessed at <https://opotaonline.inquisiqlms.com/Default.aspx>.
  - 1- Domestic Violence Legal Updates
    - 4 hours of CPT credit for Domestic Violence
    - This is a 3 part program of 1 - Ohio Domestic Violence Laws, 2- Ohio Protection Order Laws, and 3- Ohio Stalking Laws
- **In-Person Options at OPOTA:** Refer to the **OPOTA Portal** In-Person Registration Catalog at <https://opota.ohioattorneygeneral.gov/> or other regional locations for available classes.
  1. Domestic Violence Instructor
    - 4 hours of CPT credit for Domestic Violence

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See additional information on the following pages



## Recap of 2022 CPT topics and hours

### First 16 hours, or all 24 hours, can be from:

1. Cultural Humility: Diversity, Inclusion, and Equity \* 4 hours
2. Responding to Mental Health 4 hours
3. Use of Force 4 hours
4. Legal Updates 4 hours
5. Officer Personal Wellness 4 hours
6. Responding to Sexual Assaults 4 hours
7. Domestic Violence 4 hours

\* For Topic 1, earlier information advised that this topic was to be 'in-person' delivery. That is no longer the case. Any delivery method, including via OPOTA Online, is acceptable.

### 8 hours can be from courses with curriculum designed for topics 8-17:

8. Law Enforcement Response to Mass Protests/Demonstrations
9. Standards for Law Enforcement Vehicular Pursuit  
**In-Person Options at OPOTA:** Refer to the **OPOTA Portal** In-Person Registration Catalog at <https://opota.ohioattorneygeneral.gov/> or other regional locations for available classes.
  - 1- All OPOTA in-person driving courses
    - 4 hours of CPT credit for Vehicular Pursuit
10. Investigation of Employee Misconduct  
**In-Person Options at OPOTA:** Refer to the **OPOTA Portal** In-Person Registration Catalog at <https://opota.ohioattorneygeneral.gov/> or other regional locations for available classes.
  - 1- Internal Investigations
    - a. 4 hours of CPT credit for Employee Misconduct
11. Bias-Free Policing
12. Law Enforcement Telecommunicator Training
13. Body-Worn Cameras
14. Use of Deadly Force
15. Employee Recruitment and Hiring
16. Community Engagement
17. Agency Wellness

Topics 8-17 can be designed by an appointing authority in increments of no less than 1 hour of training per topic. As an example, to cover up to eight hours, courses could be created as, but not limited to:

- Eight topics of one hour each
- Two topics of 4 hours each
- Four topics of 2 hours each
- One topic of 8 hours

Agencies with questions about curriculum development under methods 1-3 may contact [CPTPreapprovals@OhioAGO.gov](mailto:CPTPreapprovals@OhioAGO.gov) for assistance.

