Sole Source Justification

Training Management | Operations and Asset Management | Workforce Management

This document serves as a sole source justification for TargetSolutions' online training management system, operations and asset management system (TargetSolutions Check It™), and workforce management system (TargetSolutions Scheduling™), which are all developed and provided solely by TargetSolutions.

Service Description

TargetSolutions' industry-leading online training, operations and workforce management system is a comprehensive suite of proprietary web-based solutions for Fire and EMS departments and is the industry's only all-in-one operational hub for the management of training, assets and employee scheduling. The unique, one-of-a-kind software features exclusive fire department software tools, including best-in-class training courses and recordkeeping applications.

Here are TargetSolutions' online training management system's key differentiators that make it stand apart in the industry:

- TargetSolutions features the industry's leading learning management system for scheduling, delivering and tracking online training courses
- TargetSolutions offers more than 500 hours of training for fire departments, including more than 250 hours of accredited EMS continuing education courses
- TargetSolutions is organizationally accredited through CAPCE, the Commission on Accreditation for Pre-Hospital Continuing Education
- In addition to EMS continuing education, TargetSolutions features NFPA 1001, NFPA 1021, NFPA 1410, NFPA 1500, as well as Occupational Safety and Health Administration (OSHA), and much more in its training catalog
- The TargetSolutions platform features unique applications for managing fire department training, recordkeeping, and compliance tasks, including:
  - Activities Builder
  - Credentials Manager
  - ISO Training Tracker
  - Community Resources
  - File Center
  - Test Builder
  - Generate Reports
  - Events Manager
- The TargetSolutions platform can be extended to *TargetSolutions Check It*™ operations and asset management system for conducting inspections of equipment, apparatus and inventory

TargetSolutions Check It™ is a comprehensive solution for streamlining routine inspections and maintenance for vehicles, equipment, controlled substances, medical supplies, and other logged inventory.

Accessible via the mobile application or any web-enabled device, TargetSolutions Check It™ makes it simple to perform and track inspections, ensure assets are functioning correctly, and identify needs for repair or maintenance. TargetSolutions Check It™ is the only operations and asset management system fully integrated with the TargetSolutions online training management system.

Whether conducting an apparatus check, counting inventory of controlled substances, or inspecting equipment, TargetSolutions Check It™ enables agencies to track and report it all.

Here are the key differentiators of TargetSolutions Check It™ that make it stand apart in the industry:

- Integrated mobile application and web-based platform accessible 24/7 to complete inspections anytime, anywhere.
- Exclusive module for cradle-to-grave tracking of controlled substances
- Ability to securely track expiration dates of all types of controlled substances and other resources assigned to a specific vehicle, person, or storage facility.
- Built-in verification features, such as eSignatures, employee pin numbers, and facial recognition technology, to ensure accountability.
- Push notifications, email alerts, and custom check-step comments to communicate the completion of an inspection, create check-step comments, or notify supervisors of issues.
- Ability to open service tickets for an apparatus or piece of equipment in need of repair and track its status, costs, and other information with intuitive workflows.
- Produce comprehensive reports with visually-driven data to view check history, performance, and other measurable steps.

- TargetSolutions Check It™ features the exclusive Controlled Substances module for cradle-to-grave tracking of narcotics
- TargetSolutions' CrewSense workforce management system provides employee resourcing and human capital management software
- TargetSolutions' enterprise solution enables agencies to collaborate in a shared location while still managing their own TargetSolutions platform sites

TargetSolutions Scheduling™ powered by CrewSense is a total workforce management solution built for the complex organizational tasks of mission-critical industries.

With TargetSolutions, you can simplify employee scheduling, callbacks, and overtime hiring with intelligent rules to ensure each shift is adequately staffed with qualified personnel.

Automation tools streamline time-off requests and shift swapping to eliminate conflicts and grievances, determine tiebreakers, place employees in multiple rotating lists, and more.

Here are the key differentiators of TargetSolutions Scheduling™ that make it stand apart in the industry:

- A snapshot overview of shift schedules, minimum staffing levels, and employees' qualification in a dynamic workforce management dashboard.
- Cloud-hosted, reliable data that is available 24/7 and accessible via the mobile application or any web-based device.
- Interactive roster map with a live view of employee locations, traffic patterns, and 'hot spot' areas.
- Automatization tools to streamline overtime hiring, callbacks, and vacation requests with custom qualifiers to reduce human error or bias.
- Shift trade dashboard for employees to self-manage shifts trades (based on qualifications) and hours owed/credited to coworkers.
- Customizable and exportable reports with in-depth filters to analyze employee hours, payroll, overtime, and more.

Brandi Howe   7/1/2021

Brandi Howe
Director of Account Management
Vector Solutions