

To: Matt Cherry, President and Members of City Council


From: Wade Kapszukiewicz, Mayor

Subject: Appointment to the BBA

1/15/2019

I Recommend the Following Appointments to the BBA

Appointee	Appointee Replaced	Proposed Term of Office	Section 61 waiver as a special engagement	Reserved / Type	Slot Recommended by (if applicable)	Attendance Record	Resume attached
Matthew Fischer	Jerome Parker	5 years, expiring 12/31/2023	No	Attorney	Mayor		Yes


Wade Kapszukiewicz
Mayor

Albanese, Leslie

From: Fischer, Matthew <fischer@marshall-melhorn.com>
Sent: Thursday, January 3, 2019 12:01 PM
To: Albanese, Leslie
Subject: RE: Board of Building Appeals

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning Leslie,

I trust you enjoyed your holidays. A bullet point resume is:

- 1) Lifelong resident of Toledo
- 2) Bachelor's Degree University of Toledo 1984, *cum laude*
- 3) Juris Doctorate University of Toledo 1990, *magna cum laude*
- 4) Licensed to practice in Ohio and Michigan
- 5) 1990 – 1992 – Law Clerk for the Honorable Nicholas J. Walinski, US Federal District Court, Northern District, Western Division
- 6) 1992 – 1997 – Shumaker, Loop & Kendrick
 - a. Associate attorney in the Real Estate Department
- 7) 1997 – 1999 – Vice-President Associated General Contractors
 - a. Handled labor relations for Union Construction Contractors
- 8) 1999 – 2001 – General Counsel Midland Title and Escrow
- 9) 2001 – 2002 – Partner Rohrbachers, Crohn, Zmuda and Trimble
 - a. Practice focused on real estate, financing, and business transactions
- 10) 2002 – Present – Member Marshall & Melhorn, LLC
 - a. Practice focused on real estate, financing, and business transactions
 - b. Managing Partner 6 of the past 10 years

Please let me know if you need any additional information.

I'm looking forward to serving on the Board of Building Appeals.

Thanks,

Matt

From: Albanese, Leslie <Leslie.Albanese@toledo.oh.gov>
Sent: Thursday, December 20, 2018 4:09 PM
To: Fischer, Matthew <fischer@marshall-melhorn.com>
Subject: RE: Board of Building Appeals

Good afternoon,

I am happy to hear that you are interested in this board. If you could send a copy of your resume, we will submit to council to begin the appointment approval process. The resume does not need to be formal. If you have questions, please give me a call at: 419-936-2646

Sincerely,

Leslie Albanese
Mayor's Assistant

From: Albanese, Leslie
Sent: Tuesday, December 18, 2018 3:54 PM
To: 'fischer@marshall-melhorn.com' <fischer@marshall-melhorn.com>
Cc: Poore, Karen <Karen.Poore@toledo.oh.gov>
Subject: Board of Building Appeals

Good afternoon,

Please find below as requested a summary of the Board of Building Appeals. A codified description is attached, with more details about the appeals process. Thank you for your interest in serving the community.

Sincerely,

Leslie Albanese
Mayor's Assistant

	Board of Building Appeals	
Reference:	TMC Chapter 1315	Ordinance No. 127-15

Purpose: The City of Toledo Board of Building Appeals is certified with the State of Ohio through the provisions of the State's Board of Building Standards. The Board of Building Appeals shall hear and decide appeals from within the jurisdiction of orders, decisions, or determinations made by the Chief Building Official relative to the application of the Ohio Building Code, the Residential Code of Ohio, and Part Thirteen - Building Code.

Appointment: Mayor	Members: 5	Term Length: 5 years
---------------------------	-------------------	-----------------------------

Makeup:

- One attorney at law, admitted to the Ohio bar;
- One architect, registered in Ohio;
- One structural engineer, registered in Ohio;
- One mechanical engineer, registered in Ohio;
- One member representing organized labor who is knowledgeable in the construction and equipment of buildings and structures.

All members shall reside in the metropolitan Toledo Area.

Terms: The term of a member of the Board of Building Appeals is five (5) years. Upon the expiration of the term of a member of the Board of Building Appeals, his successor shall be appointed for a term of five years by the Mayor.

A member shall hold office from the date of appointment until the end of the appointed term; however, the member shall continue in office following the term expiration date until a successor takes office or until sixty days have elapsed, whichever occurs first.

Vacancies: Any member appointed to fill a vacancy occurring before the expiration of a term shall hold office for the remainder of the term

Three members of the Board qualified to vote shall constitute a quorum. No Board member shall act in any case in which he or she has personal interest.

Meetings: Meetings shall be called by the Chairman of the Board, at the request of any member, by the Chief Building Official, or by the Commissioner of Building Inspection. Any Board member who misses more than three consecutive meetings shall become ineligible to continue on such Board and shall be automatically removed. His or her replacement shall be appointed by the Mayor for the unexpired term.