

To: Matt Cherry, President and Members of City Council

From: Wade Kapszukiewicz, Mayor

Subject: Reappointment to the Old West End Historic District Commission

2/20/2018

I Recommend the Following Reappointment to the Old West End Historic District Commission

Appointee	Appointee Replaced	Proposed Term of Office	Section 61 waiver as a special engagement	Reserved / Type	Slot	Recommended by (if applicable)	Attendance Record	Resume attached
Diana Sluhan	Fanny Effler	until 2/28/2020	No					Yes
Paula Radley	Reappointment	until 2/28/2021	No					Yes


Wade Kapszukiewicz
Mayor



TOLEDO-LUCAS COUNTY PLAN COMMISSIONS

ONE GOVERNMENT CENTER, SUITE 1620, TOLEDO, OHIO 43604 PHONE 419-245-1200 FAX 419-936-3730

THOMAS C. GIBBONS, DIRECTOR



January 4, 2018

TO: Karen Poore, Chief of Staff

FROM: Molly L. Maguire, Principal Planner *MM*

THROUGH: Tom Gibbons, Director *TG*

SUBJECT: Old West End Historic District Commission Appointment

One of the neighborhood appointments to the Old West End Historic District Commission, Ms. Fanny Effler, is stepping down. Ms. Diana Sluhan, OWE resident, has been nominated to take Ms. Effler's place and the Old West End Historic District Commission is requesting her confirmation as follows:

Ms. Diana Sluhan, Neighborhood appointment to the Old West End Historic District Commission, for a two-year term to expire February 28, 2020.

Ms. Sluhan's resume is attached. Please let me know if you have any questions regarding this request or need any additional information. Thank you for your time and consideration on this matter.

DIANA M. SLUHAN
2458 ROBINWOOD AVE
TOLEDO, OH 43620
419-450-3921

SUBJECT: LETTER OF INTEREST—Old West End Historic District Commission

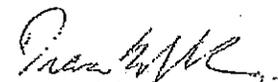
The purpose of this letter is to express my interest in serving as a residential member of the Old West End Historic District Commission.

I have lived in the Old West End since June of 1999, when I purchased my home at 2458 Robinwood Avenue. Since purchasing the home, I have used my interest in history and historic preservation, and my research skills, to repair and restore the home. I have ensured that the methods, materials and techniques we have used match those in use during the late nineteenth century, or produce a period appearance with modern techniques.

I have had a passion for historical construction and manufacture techniques, and have 30+ years in historic interpretation programs and costuming programs through volunteer programs with the National Parks Service, and various local history programs prior to my returning to Toledo.

I would appreciate the opportunity to give back to the community by serving as a residential member of the Old West End Historic Commission.

Thank you for your consideration.


Diana Sluhan

DIANA MICHELLE SLUHAN
2458 Robinwood Ave
Toledo, OH 43620
419-450-3921

Education:

Masters Business Administration, University of Toledo, Toledo, OH
GPA: 3.6 of a maximum 4.0
Credits Earned: 48 Quarter hours
Emphasis MANAGEMENT and INTERNATIONAL BUSINESS

Bachelors Arts, DePauw University, Greencastle, IN
GPA: 3.2 of a maximum 4.0
Credits Earned: 31 Semester hours
Majors: Biology/History

Clearance: Top Secret/SCI

WORK EXPERIENCE:

**Anti-terrorism Officer/
Officer in Charge Security Forces—
December 2014-Present**

Ohio Air National Guard

Responsible for the oversight of Anti-terrorism and Force Protection functions in support of a Air National Guard Fighter Wing tasked with homeland security mission, and training the Wing to support combatant commands when called to the overseas missions. Ensures compliance with all Physical and Personnel Security program requirements of the wing. Assists the Squadron Commander in planning and executing overseas and domestic operations training of 77 personnel on drill weekends. Supports the day to day operations of the Wing by acting as subject matter expert on force protection and security functions. Conducts threat analysis of events and activities to ensure the safety and security of assets and personnel. Supervises 44 full time personnel and ensures all administrative actions and reporting are timely and accurate. Fosters a positive work environment dedicated to the professional growth and development of all personnel. Prepares annual budgets and ensures execution of budget is within all statutory requirements. Ensures all supply and inventory functions are within regulation. Participates in Joint Training Exercise planning and execution for Ohio's Emergency Homeland Response Force. Provides domestic threat analysis to Wing based on current threat reporting. Attends local, state and national Joint Terrorism Task Force meetings. Participates a member of several working groups to ensure continuous improvement of the operational functions of the Wing.

**Officer Candidate School Instructor—
January 2014-December 20014**

Michigan Army National Guard

Responsible for the primary leadership classroom instruction of 12 Officer Candidates as they prepare to commission as Officers in the Michigan Army National Guard. Ensures lesson plans are prepared in accordance with proponent guidance. Ensures the classroom training reinforces and is synchronized with field training. Resources, plans and organizes the classroom training. Provides mentorship and feedback to the Officer Candidates. Conducts composite risk management of all events to ensure the highest levels of safety.

**Intelligence Officer—
April 2013- January 2014**

Michigan Army National Guard

Intelligence Officer at the Brigade Level. Responsible for the oversight of Intelligence functions of four subordinate battalions/squadron and one tactical Military Intelligence Company. Ensures compliance in Physical and Personnel Security, and Intelligence Oversight. Assists Brigade Commander in planning and executing CONUS Intel Training, and participates in Joint Training Exercise planning and execution during Annual Training Cycle. Provides domestic threat analysis to Brigade Commander and subordinate battalions/squadron.

**Operations Manager
January 2009 to December 2014**

Michigan Army National Guard

Established the operations of Ft Custer Education Center prior to Center's initial opening in 2009. Established operating SOPs, budget control plan, forecasting analytical processes and tools, reporting tools, and written communications to ensure all stakeholders were informed of progress. Created training programs for customer service, administrative and support personnel to ensure staff ready to commence operations.

Use knowledge and understanding of marketing data and trends to produce analytical reports to drive operational decision making. Frequently produced written communications and prepared and delivered oral presentations to drive budgeting and operational decision making at the directorate level.

Coordinate with various local, state and Federal law enforcement agencies to plan and execute training support packages for the agencies.

Responsible for the day to day operations of the Education Center. Analyses customer data to forecast facility usage, and to create budgeting, maintenance and advertising plans to maximize facility usage. Manages the overall operational aspects of the Ft Custer Education Center to include long and short range planning; and directing the operation, maintenance, repair, rehabilitation, and construction of all real property. Manages a variety of funds including Non-appropriated and Billeting Funds in accordance with regulations. Contracting Officer Representative for all Federal contracts in effect at the site.

Oversee the development and implementation of the Education Center Master Plan and Development Plan in close coordination with the garrison commander, facilities engineers, other directorate staffs, and other DOD agencies to ensure long-term capabilities are available to support national defense and state initiatives. Directs the development of regulations, procedures and operating instructions tailored to the specific need of the education center and addresses such functions as logistics and facilities management, and administrative requirements. Analyses and evaluates the implementation of force protection and anti-terrorism measures. Conducts table top exercises to ensure emergency response by staff will enhance safety and security of education center guests and personnel.

Implements programs to ensure compliance with all environmental and safety regulations established by Federal, state, and local agencies. Ensures the continuous operational mobilization readiness of the education center and the operational ability on short notice (less than 24 hours) to support state and federal agencies in support of national defense initiatives. Communicates and coordinates with the staff, the State, the Michigan Army National Guard Regional Training Institute and various organizational headquarters on matters pertaining to training support activities. Attends meetings, communicates, and coordinates with Federal, state, and city officials, and civic organizations for the purpose of communicating. Develops procedures and implements programs to ensure the physical security and safety of the employees, tenants, facilities, and property of the installation Education Center. Directs, coordinates, and oversees the work of subordinates. Performs other duties as assigned.

**Company Commander—Deployed OP Enduring Freedom Michigan ARNG
September 2011-October 2012**

Company Commander of deployed 87 Soldier Company tasked with Base Defense and Force Protection in support of Operation Enduring Freedom, Afghanistan. Responsible for the safety and security of three geographically dispersed critical sites.
Drew on Military Intelligence MOS and TS/SCI clearance to use multiple intelligence data sources to analyze current enemy situation and threat conditions in order to modify force protection condition of platoons and make recommendations on improvements of the physical security plans for the sites. Coordinated engineering support to improve the physical infrastructure of the sites.
Used knowledge and understanding of cultural, geographic, political, social, and economic situation of assigned regions to determine the security issues of the local areas of operation, determined most likely and most dangerous courses of action, and planned for effective countermeasures based on analysis. Reviewed intelligence data for trends and patterns of attacks at three sites to develop threat analysis.
Worked in conjunction with Counter Intelligence Team to establish and implement screening process and biometrics enrollment process to enhance security of the critical sites.
Managed pre-mobilization training of Company, ensuring that all Soldiers were 100% on required pre-mobilization tasks including weapons qualification, language skills, mounted gunnery, land navigation, combatives, use of various radio and communication systems, and combat life saving. Accountable for over \$2 million dollars worth of arms and equipment. Responsible for the health, welfare, discipline and manning of Company. Managed and supervised three platoons of twenty to thirty personnel each. Directs, coordinates, and oversees the work of subordinates.

**Intelligence Officer—Deployed OP Iraqi Freedom Michigan ARNG
January 2008—December 2009**

Responsible for day-to-day Intelligence Operations of 600+ Personnel Cavalry Squadron deployed in support of Iraq Freedom.

Responsible for Squadron Intelligence Section personnel, equipment, and training in support of Operation Iraqi Freedom.
Evaluates, interprets, analyzes, and produce general intelligence products in support of Department of Defense and operational requirements
Participate in Squadron military decision making process and order writes.
Prepared and implemented training plans to ensure Intelligence Section Soldiers are prepared for mission
Coordinates, supervises, and participates in all-source current intelligence indications and warnings, threat analysis, and general intelligence activities focusing on the intentions, geography, and military capabilities of foreign nations, with primary focus on the ground forces.
Ensure the success of the Squadron Security Program.
Supervised preparation of and presented daily INTEL briefings to convoy security missions.
Develops collection and production requirements, and the acquisition of information and intelligence including targeting of strategic collection resources.
Coordinates communications with adjacent and higher units in order to ensure that Intelligence and Information is shared among all involved stakeholders.
Analyzed operational threats and laid out course of action to war game tactical responses.
Supervised preparation of SOPs for Physical Security, Personnel Security, Operational Security, Informational Security, Anti-Terrorism Program, Squadron Intelligence Operations and Intelligence Oversight
Organized and provided training in INTEL reports for Convoy Commanders
Unit Drug Prevention Officer, Unit Sexual Assault Victim Advocate and Unit Security Officer, Foreign Disclosure Officer
Supervised 6 Soldiers

**Special Projects Officer
January 2007-December 2007**

Michigan Army National Guard

Responsible all 1-126 Cavalry Squadron new equipment fielding and training in preparation for deployment, supported Operations Section (S3), Personnel Section (S1), Intelligence Section (S2) and Supply Section (S4) during preparation for deployment.

Prepared and implemented training plans which encompassed 1024 man hours of training for all new equipment fieldings
Identified personnel requirements for fielding training and coordinated with Troops and Companies to ensure Soldiers were on site and prepared for training
Worked with Squadron Supply, Brigade Supply, State Logistics Office and State FIRO to ensure property book transactions took place properly and in a timely manner to support
Coordinated necessary resources, orders and support requirements
Coordinated with Supplier Fielding Representative or Program Manager to ensure proper resources were on hand and contract requirements were met at the training site
Coordinated training and fielding support for new equipment fieldings at multiple sites across State of Michigan including: Ft Custer Training Center, Camp Grayling, Organizational Maintenance Support and Joint Forces Headquarters
Planned, coordinated and implemented MTT training for Squadron S2 Section to ensure Soldiers had an opportunity for collective S2 training prior to Mobilization
Tracked pre-mobilization training, Soldier Readiness Program go/no goes and Medical issues to identify non-deployable Soldiers in order to decrease REFRAD rate at Mobilization Station
Used Reserve Component Automation Systems (RCAS), DTMS and Military Pre-deployment Data Viewer to track, support and implement Pre-deployment training requirements for the 1-126 CAV Squadron
Trained as Sensitive Compartmentalized Information Security Officer and Sexual Assault Victim Advocate, Unit Prevention Officer

**Site Manager
06/2005 - 02/2007**

HAAS TCM

Responsible for start up of new program and day-to-day operations of a \$6 million chemical management program at an automotive subassembly plant in Dundee, Michigan.

Assessed contract requirements and worked with stakeholders to meet customer requirements and implement best practices as green field engine manufacturing plant came on line, conducted engineering trials, began and ramped up production
Tracked and reported chemical usage on all manufacturing and assembly lines
Prepared and implemented plans to manage the use of chemical resources in manufacturing processes.
Prepared and presented financial and technical reports to corporate and plant stakeholders.
Troubleshoot chemical systems to ensure optimal performance.
Analyzed and resolved complex systems problems, and laid out course of action to prevent reoccurrences.
Prepared SOPs for emergency response, and to ensure that all Health, Safety and Environmental standards were met.
Coordinated pertinent management, manufacturing, production and maintenance staff to implement best practices and improvements to the manufacturing processes.
Organized and provided training in the proper use of chemicals and supporting equipment to on-site personnel
Developed and implemented cost savings and cost avoidance programs.
Interviewed, hired, trained and supervised 4 employees.

Site Manager
12/2004 - 06/2005

HAAS TCM

Responsible for day-to-day operations of a \$4 million chemical management program at an automotive subassembly plant in Detroit, Michigan.

Prepared and implemented plans to manage the use of chemical resources in manufacturing processes.

Prepared and presented financial and technical reports to corporate and plant stakeholders.

Troubleshoot chemical systems to ensure optimal performance.

Analyzed and resolved complex systems problems, and laid out course of action to prevent reoccurrences.

Prepared SOPs for emergency response, and to ensure that all Health, Safety and Environmental standards were met.

Coordinated pertinent management, manufacturing, production and maintenance staff to implement best practices and improvements to the manufacturing processes.

Organized and provided training in the proper use of chemicals and supporting equipment to on-site personnel

Developed and implemented cost savings and cost avoidance programs.

Supervised one employee.

Position Related Training

Military Intelligence Officer Basic Course (2006)

Department of Army Tactical Operations and Security Course (2007)

Information Assurance Security Officer Course (2007)

Anti-Terrorism Officer Basic Course (2015)

Additional Information

BRONZE STAR (2012)

COMBAT ACTION BADGE (2012)

MERITORIOUS SERVICE MEDAL (2009)

ARMY COMMENDATION MEDAL (2008)

ARMY ACHIEVEMENT MEDAL (2014)

MILITARY OUTSTANDING VOLUNTEER SERVICE MEDAL (2006)

Haas TCM President's Award (2005)

Lieutenant General C.C. Schnipke Honor Student Memorial Award (2005)

Association of the United States Army Leadership Award (2005)

National Guard Association of the United States Outstanding Graduate Award (2005)

American Legion Leadership Award (2005)

PRESIDENT, OFFICER CANDIDATE SCHOOL CLASS 48 (2004-2005)

Battalion Commander's Award Winner (March 2004)

PROFICIENT IN MICROSOFT OFFICE PRODUCTS



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THOMAS C. GIBBONS, DIRECTOR



January 19, 2018

TO: Karen Poore, Deputy Chief of Staff
FROM: Molly L. Maguire, Principal Planner, *MM*
THROUGH: Thomas C. Gibbons, Director *TG*
SUBJECT: Old West End Historic District Commission Re-Appointment

Ms. Paula Radley has completed her first three-year term and has requested to stay on the Old West End Historic District Commission in the Neighborhood appointment. The Old West End Historic District Commission is requesting her confirmation as follows:

Ms. Paula Radley, Neighborhood re-appointment to the Old West End Historic District Commission, for a three-year term to expire February 28, 2021.

Ms. Radley's resume is attached for review. Please let me know if you have any questions regarding this request or need any additional information. Thank you for your time and consideration on this matter.

PAULA S. RADLEY

2317 Glenwood Avenue . Toledo . Ohio . 43620

(419) 343-8674

owender.1@gmail.com

Education

Delta Community College-Mechanical Engineering

Rhode Island School of Design-Advertising Design

Relevant Skills/Qualifications

Highly skilled in communication, public speaking and writing.

Outstanding organizational skills and habits.

Excellent team building and team management skills.

Trained in professional clerical and service oriented venues.

Job Experience

Lead Reset Supervisor

PL Marketing Group (Private Label Marketing): February 2014 -

Present Responsible for in-store multi-product resets utilizing detailed planograms. Provide marketing guidelines for departmental consideration. Clerical support for weekly corporate changes within resets. Provide as needed communication to management regarding reset difficulties and changes that affect sales.

Wait Staff

The Toledo Club: January 2014 - Present

Specialized server for individual and private functions. Maintain consistent quality of meal service and atmosphere. Reset of areas required for next function within various "rooms" within the Toledo Club property. This includes scheduled outside events as well as inside events. Accurate billing of service to member's private club account.

Lead Scan Coordinator/File Maintenance, Payroll, Pricing Manager
Kroger Company: October 2008 - October 2013

Responsible for all in-store pricing, signing & tagging. HIPAA Certified, CCR & Mainframe authorized. As the KOMPASS Captain I supervised the weekly reset teams. Weekly KRONOS schedule entry from the handwritten schedules provided by department heads. Weekly payroll processing for entire store. I also gained the unofficial title of

Office Manager. Handled Union inquiries for store employees regarding contract guidelines.

Installed Sales Manager, Millwork Sales Specialist

Lowe's Home Improvement: May 2003-September 2008

Responsibilities as Installed Sales Manager included both in-store and on-site inspections of contractor performance and quality of installations plus communication with homeowner. Reviewed and reported contractor performance and reliability. As the Millwork Sales Specialist I was one of only four women in the division. Required to meet or exceed department budget. Direct

sales & installations of doors, windows, siding, roofing, etc.

Maintained communication with home-

owners in regards to their next project. Created accounts with high end builders & contractors working

one-on-one with them to provide quality products. Traveled to building sites for evaluation of project requirements. Developed trade show participation for Toledo area stores. Produced Children's Workshops with an increase of 130% participation of children and families.

Greeting Card Designer, Sales and Marketing

Daily Reprieve: May 1990 - September 2005

Personally designed and marketed a line of greeting cards focused on 12-step recovery groups. Maintained national accounts through sales and design requests for their area's needs. Designs were hand drawn not computer generated.

Designer, Sales and Marketing

Bean Sprouts Design: October 1995 - September 2000

I hand-painted high-end Italian terra-cotta and sold at art festivals and farmer's markets throughout Northern California and Nevada. Participated in approximately 55-65 events a year. I developed a "secret" sealing process so as to reduce fading of colors. Was recognized and received awards for booth design and presentation. Events included Sacramento Home Show, American River Salmon Festival, Asparagus Festival, Mt. Mandarin Festival and many, many others.

Designer, Sales and Marketing

Big Win Bingo Paddle: March 2000 - September 2004

Created this bingo novelty and introduced at Bingo World 2000 in Las

Vegas, Nevada. This product was the grand highlight of the event warranting an article written in Bingo News magazine. National accounts could utilize the basic BINGO logo or personalize the paddles with the logo of their business. Mohegan Sun Indian Casino in Connecticut and Downtown Bingo in Texas were two such accounts.

Special Event Manager

Johnson Special Event Management: June 1989 - October 1994

I set this business up in conjunction with The United States Croquet Association in West Palm Beach, Florida. I managed the yearly New England Regionals, two National events and one International competition at the Newport Tennis Hall of Fame during six years. Coordinated and oversaw daily on-site luncheons for players plus evening events hosted by prominent Newport residents at their homes along Ocean Drive. Arranged housing for visiting guests and players. Worked closely with "hostesses" in arranging each events Gala Ball. Handled various needs of event sponsors, i.e. Jaguar, Rolex, Estee Lauder or Tiffany. Handled virtually all needs of participants including medical emergencies, floral delivery for wedding anniversary, car rentals, photo processing, package and mail delivery, etc.

Recent Volunteer Activity History

Old West End Association Preservation Committee

_____ A team leader of salvage teams while entering buildings scheduled for demolition then remove whatever architectural items we can. Current Inventory Lead for salvaged items with set up in the Carriage House at Mansion View. Preparation of items for resale by measuring, photographing and pricing. Maintaining list of neighbor requests for items such as specifically sized doors, window pulls, ceramic toilet handle to name just a few. Participation in Landbank iPad inventory. Active attendance at Toledo Historic Commission meetings, City Council meetings with Councilwoman Paula Hicks-Hudson, OWEI & OWE Association meetings.

References

_____ Courtney Macklin
Fanny Effler

Scott Ramsey

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