



District Improvement Program

Toledo City Council established the District Improvement Program ("DIP") in 2018 to enrich the quality of life for individuals, families and business owners throughout the City and empower community members to take steps toward long-term improvements. The purpose of the District Improvement Program is to give community members an opportunity to have direct input and influence into the improvement of their neighborhoods. The emphasis of the program is to help fund capital projects not currently planned by the City that have community-wide benefit.

The continuation of the program is subject to appropriation of funding by Toledo City Council. Applications will be approved for capital projects ONLY. The projects will remain under ownership of the city.

I. Application Process

Community groups and organizations that are interested in completing a DIP project should submit a proposal containing all of the documents required in Section IV herein to the Department of Economic Development.

The Department Economic Development will review the application with the applicant to assure the proposed project meets the minimum requirements of the DIP. If additional information is needed, the applicant will be notified and permitted to submit supplemental information.

Once the Department of Economic Development has determined that the application is complete and qualifies for the DIP, the application will be scheduled for review by the DIP Review Committee, which will review the application based on the criteria identified in Section V herein and make a recommendation on the application to City Council.

II. Eligible Applicants

Applications will be accepted from community-based groups and organizations. A community-based group or organization is one whose purpose, at least in part, is to improve the quality of life in an area. Groups may be formed solely for the purpose of completing a DIP project. This can include representatives from churches, schools, business associations, and other institutions operating in that neighborhood.

The following are not eligible for the DIP:

- Single Businesses
- Political Groups
- Individuals
- Organizations that discriminate on the basis of age, gender, race, ethnicity, sexual orientation, disability, national origin, political affiliation, or religious beliefs

III. Eligible Projects

Projects must be a capital project that would be eligible under the City of Toledo's Capital Improvement Program. "Capital Improvement" is defined in Toledo Municipal Code Section 1905.14 as the original construction and/or purchase of any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and including reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more. The project must have a public benefit. All DIP projects will remain the property of the City of Toledo.

IV. Contents of Proposal

The following information **must** be included in all proposals. Please pay close attention to the details of your application or the application may not be considered complete.

- **Completed Application Form (attached)**. The application should include a thorough explanation of the following.
 - **Purpose and need**_ Describe the proposed project. State the goals and objectives of the proposed project. Identify the problems or needs which will be

addressed. Identify the population that will benefit from this improvement.

- **Project Location** - Describe in detail the location of the proposed project. Identify the property owner and provide, as an attachment, proof of the owner's permission to complete the proposed project.
 - **Implementation** - Summarize the plans and timeframe for the implementation of this project. Identify the individual(s) who will be responsible for overseeing the project and briefly describe their qualifications.
 - **Support and Sustainability** - Identify plans for securing additional funding if needed to complete this project. Also identify plans to secure ongoing support and maintenance for this project.
 - **Organizational Background** - Provide a brief background and history of the community group or organization, including when and how it was established, its mission or purpose, accomplishments to date and a listing of all current programs and services.
 - **Organizational Structure** - Provide a list of board members, principal staff, directors, trustees, or key decision makers inside your community group or organization.
- **Project Budget Attachment** - Please attach a one-page project budget, which includes:
 - Projected income and expenses.
 - All sources of funding.
 - **Written Estimates - FOR PROJECTS ESTIMATED TO BE UNDER \$40,000**
 - Submit written estimates from at least three (3) contractors or suppliers who are qualified to perform the work or provide the goods that will be required for the project. It is preferable that at least one estimate is obtained from a Minority Based Enterprise (MBE) or Women's Based Enterprise (WBE) if possible.
 - Current lists of City of Toledo certified MBE/WBEs can be found at toledo.oh.gov/services/diversity-inclusion/mbewbe/
 - Projects involving personal services or labor estimated to be over \$10,000 are also subject to

prevailing rates of wages in the Toledo area for the industry involved.

- o If you have questions about meeting these requirements, please contact the Department of Economic Development for assistance.
- o PROJECTS OVER \$40,000 WILL BE REQUIRED TO GO THROUGH FORMAL COMPETITIVE BIDDING THROUGH THE CITY OF TOLEDO PURCHASING DEPARTMENT. THIS WILL BE DONE AFTER SUBMITTAL OF THE APPLICATION, BUT PRIOR TO REVIEW BY THE DIP REVIEW COMMITTEE.

V. Review Criteria

The DIP Review Committee will review applications based on the following criteria:

- Feasibility of the project and the proposed budget.
- Compliance with City codes.
- Likelihood the project will address the needs of the neighborhood.
- Longevity of the project.
- Neighborhood involvement in the project.
- Community-wide benefit.

VI. Submission of Applications

Applications will be accepted on an ongoing basis and will be considered upon submittal. Awards are subject to funds available for the applicable Council District at the time of application.

Please submit the application and all attachments requested in Section IV to:

City of Toledo
Department of Economic Development
District Improvement Program
One Government Center, 2250
Toledo, Ohio 43604
419-245-1044



District Improvement Program Application

The Junction Coalition

Applicant - Community Group or Organization

Alicia Smith

Project Contact Person

419 Junction Avenue, Toledo, OH 43607

Mailing Address

419-408-0998

Phone

E-mail Address

Junction Park Sun Shade & Stage Shelter Project

Project Name

Junction Park,@ Nebraska & Junction

Project Location

\$41,230

Grant Request

\$172,160

Total Project Budget

1. Please provide a brief description of the Project
This project will provide a shell to cover the parks newly installed stage, and a sun-shade to give relief to the audience.

2. **Purpose and need** – State the goals and objectives of the proposed project. Identify the problems or needs which will be addressed. Identify the population that will benefit from this improvement.

This project specifically addresses the community need for public facilities and infrastructure. This new park has an installed stage with no shelter from the sun, and other elements for either performers or audience. With these new features the stage will become a hub for both formally developed programming and spontaneous performances.

3. **Project Location** – Describe in detail the location of the proposed project. Is this project in an area already targeted by the city of Toledo or any other state or federal agency for funding?

Junction Park (at the intersection of Junction and Nebraska) is in the Junction Corridor, an area that is being invested in on multiple levels. Neighborhood engagement is high, and partners include The Junction Coalition and The Arts Commission.

4. **Support and Sustainability** – Identify plans for securing additional funding if needed to complete this project. Also identify plans to secure ongoing support and maintenance for this project.

Additional funds have already been secured from CDBG for this project (\$112,500). An additional \$9,700 from an NRPA grant will cover labor for installing the bandshell roof using neighborhood youth. \$8,730 will be used from Parks CIP. Ongoing support and maintenance will be covered by the Parks & Youth Services Department.

5. **Organizational Background** – Provide a brief background and history of the community group or organization applying for the grant. Include when and how it was established, its mission or purpose, accomplishments to date and a listing of all current programs and services.

The Junction Coalition and its partnership of community members and local government

have several activities that have been happening since 2017. These programs are designed to build a stable and productive community.

We Know Who WE are... Work With Us to Tell The Story

Mission: Providing a viable VOICE to our neighbors and cultivating HEALTHY RELATIONSHIPS throughout OUR COMMUNITY/ in order to develop our community for a better quality of life.

Vision: Creation of a viable, safe, and sustainable community for ALL generations CONNECTED to RESOURCES and INFORMATION PROMOTING a better quality of LIFE.

Junction's 4 Pillars:

Economic Justice – Community Own Businesses & Entrepreneurship

Environmental Justice – Maintenance and Care for our Property & Repurpose of Vacant Space

Social Justice – Communication, Resources, Self Efficacy & Self Determination

Peace Education – DO NO HARM, Cultural Awareness & Self Care/ Partnership

Junction neighborhood youth help to feed Junction's resident seniors and youth amidst the COVID-19 social distancing ordinance while learning basic culinary skills. Meal distribution is every Sunday @ 4:00 PM at the Fredrick Douglas center.

6. Organizational Structure – Provide a list of board members, principal staff, directors, trustees, or key decision makers inside your community group or organization.

Alicia M. Smith, DIRECTOR junctionfunction419@gmail.com

Kenneth Boles, SAFETY COMMITTEE CHAIR kenny.junction419@gmail.com

Robert Rivers, PRESIDENT riverjam@ameritech.net

Miss Bluitt, SOCIAL AND HUMAN DEVELOPMENT junction419@gmail.com

Ina Sydney, HOUSING COMMITTEE CHAIR ina.junction419@gmail.com

2-17-21

President Cherry and Members of Toledo City Council:

RE: Junction Park Improvements,

We have the potential to secure matching dollars for Junction Park, the newest park in District 4, through the CDBG grant funding for the Phase Two development of that park. Specifically we would like to put a cover over the stage, and a "Sun Sail" that would make it comfortable for those watching performances. We also have local community partners prepared to assist with its construction.

As the District 4 representative this project has my full support. Additionally I am requesting \$32,500 of District Improvement Project (DIP) funds to support the development of this next phase of the project.

The proposed project will cost approximately \$65,000. Securing the requested \$32,500 from DIP funds with matching funds of \$32,500 from CDBG, is expected to ensure enough funding for the project to move forward.

Sincerely,



Vanice Williams,
District 4,
Toledo City Council

112,500

Junction Park Sun Shade and Stage Shelter Improvements

Revised Cost Estimate

ITEM NO.	STATE ITEM NO.	DESCRIPTION	QUANTITY SCHEDULED	QUANTITY CONTINGENCY	TOTAL QUANTITIES	UNIT	UNIT PRICE	ESTIMATED TOTAL COST
1	SPCL	3 Custom Shade Canopies with 5 Posts, Footers, and Hardware, including Installation.	1		1	Lump	\$39,800.00	\$39,800.00
2	SPCL	Stage Shelter w/Back and Sides, including materials and delivery. (Installation Not included)	1		1	Lump	\$50,600.00	\$50,600.00
6	SPCL	Stage Shelter Footers and Concrete Slab Modification	1		1	Lump	\$27,000.00	\$27,000.00
3	SPCL	Survey/Construction Layout Stakes	1		1	Lump	\$1,800.00	\$1,800.00
4	SPCL	Landscape Restoration, Haul Away Spoils, Topsoil, Seeding and Mulching.	1		1	Lump	\$3,800.00	\$3,800.00
		SUBTOTAL						\$123,000.00
		Contingency, permits, labors, etc.						\$22,000.00
		TOTAL						\$145,000.00

* Removed walk related items from the previous estimate.



P.O. Box 208 Harrison, OH 45030
 Toll Free 800-762-7936
 Fax 330-821-4505
 www.dwarec.com
 info@dwarec.com

12/20/2021
 Quote #101384-01-09

BID -City of Toledo - Junction Park - Shade Unit by Superior - Direct Bid

Toledo Parks, Recreation and Forestry
 Attn: Jonathan Liu
 1339 Nebraska Ave.
 Toledo, OH 43607
 Phone: 419-936-3794
 Fax:419-936-2878
 Jonathan.Liu@toledo.oh.gov

Project # 101384
Job # 101384-01
Ship to Zip 43607

Quantity	Part #	Description	Unit Price	Amount
1	CUSTOM	Other - Superior CUSTOM Shade (3 Triangular Canopies)- (2) Columns 05" SCH 40 @ 12' Height + 6" Recess to Base Plate (3) Columns .08" SCH 40 (1) at 12' height + 6" Recess to Base Plate (1) at 16' height + 6" Recess to Base Plate (1) at 18" height + 6" Recess to Base Plate Color; _____ Canopies for Opt. #1 (3) Triangular Canopies as per drawing w/ Quick Tension and Release Mechanisms, Cables and Clamps Color(s); _____	\$13,880.00	\$13,880.00
1	ENG	Other - Engineered Sealed Drawings & Fees	\$660.00	\$660.00
1	SurChg	Other - Material Surcharge	\$2,605.00	\$2,605.00
1	RDU	Other - Installation of Above Shade (3 Canopies)- <i>Not responsible for hauling away spoils/trash or reclamation of distubed areas</i> <i>PreVailing Wage</i> <i>Installation over Natural Earth, away from utilites</i>	\$26,900.00	\$26,900.00
1	INSTALL	Other - Site Restoration	\$4,000.00	\$4,000.00
Sub Total			\$48,045.00	\$48,045.00
Estimated Freight			\$1,940.00	\$1,940.00
Total			\$49,985.00	\$49,985.00





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12/20/2021
Quote #101384-01-09

BID -City of Toledo - Junction Park - Shade Unit by Superior - Direct Bid

Comments

Shade Pricing shown Includes Freight

Installation Terms/Conditions

The above pricing is based on installation over existing natural earth and does not include any site work. Acceptance of delivery, unloading of materials, and inventory will be done by the installer. Any existing wood chips, asphalt, or equipment in the area where the new structure will be located must be removed by the owner. The area site would need to be relatively level prior to installation. Also, an area would need to be provided for the disposal of excess dirt created when augering holes. IF spoils are to be hauled offsite by the installer there will be additional charges. The above pricing is based on prevailing wage rates.

Please note you are required by Ohio law to contact "Ohio Utilities Protection Service" at 1-800-362-2764 before any excavation or installation takes place. Because their questions will relate to the location of the site, we ask you to please contact them personally. This should be done within a two-week period but not less than four days prior to installation, as they will need 48 hours to mark off the site.

NOTE: Rock, poor soil conditions or water encountered in excavation may incur additional charges. Pricing is based on manufacturers standard footing detail. if this changes price may also change.

Material Surcharge:

Note: Due to the increase in Raw Material charges, a Material Surcharge has been added as of **March 12, 2021**.

Please request a new price after that time. Our quotation is based on shipment of all items at one time to a single destination, unless otherwise noted, and changes are subject to price adjustment.

Payment terms: 25% deposit due at time of order with remaining balance due Net 30 Days . A 1.5% per month finance charge will be imposed on all past due accounts. Equipment will be invoiced separately from other services and shall be payable in advance of those services and project completion.

To order: Please complete the acceptance portion of this quotation and provide color selections, purchase order copy and other key information requested.

This quote does not include any state or local sales taxes. Sales tax will be added to the order if required, unless otherwise noted.

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Purchase Orders must be made out to:

DWA Recreation, Inc.
P.O. Box 208
Harrison, OH 45030

Shipping Time: lead time would be 3-4 weeks for sealed drawings. **After drawing approval** it will be 8-10 weeks for the custom shade. The fabric will ship after the structure/footers are installed and measurements are taken and returned to us. It will then take 2-3 weeks for the fabric to be engineered and sewn. Allow 3-5 days for actual transit time.

Short Ship Claims: Purchaser has 14 days from receipt of equipment to file a short ship report in writing to our office. Company reserves right to not honor claims made after this time.





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 Toll Free 800-762-7936
 Fax 330-821-4505
 www.dwarec.com
 info@dwarec.com

12/20/2021
 Quote #101384-01-09

BID -City of Toledo - Junction Park - Shade Unit by Superior - Direct Bid

Order Information:

Bill To: _____

Ship To: _____

Contact: _____

Contact: _____

Address: _____

Address: _____

City, State, Zip: _____

City, State, Zip: _____

Tel: _____

Tel: _____

eMail: _____

eMail: _____

Project/Site Location: _____

Contact: _____

Address: _____

City, State, Zip: _____

Tel: _____

eMail: _____

Acceptance of quotation:

Accepted By (printed): _____

Date: _____

Title: _____

P.O. No: _____

Telephone: _____

Fax: _____

Purchase Amount: **\$49,985.00**

SALES TAX EXEMPTION CERTIFICATE #: _____ (PLEASE PROVIDE A COPY OF CERTIFICATE)

Customer Signature

Quote prepared by: Neil Smith

Sales Representative: Kathy Kolanko





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 Fax 330-821-4505
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 info@dwarec.com

12/21/2021
 Quote #101388-01-07

Apex II Shelter -Junction Park Bandshell - Direct Bid

Toledo Parks, Recreation and Forestry
 Attn: Steve Day
 One Government Center, 640 Jackson St Suite 2000
 Toledo, OH 43604
 Phone: 419-936-2893
 Fax:419-936-2878
 steven.day@toledo.oh.gov

Project # 101388
Job # 101388-01
Ship to Zip 43607

Quantity	Part #	Description	Unit Price	Amount
1	INSTALL	Other - Sawcut and remove existing stage concrete slab as specified.	\$4,000.00	\$4,000.00
1	INSTALL	Other - Furnish and install concrete footers and stage pavement as specified.	\$10,975.00	\$10,975.00
200	INSTALL	Other - 5" concrete walk with aggregate base as specified. (Per sq ft)	\$6.30	\$1,260.00
1	APEXII	EnWood Structures - 40' Apex 11 w/ 14' Leg Height- Laminated Arches & Purlins fabricated w/ Southern Pine w/ one coat of sealer and individually wrapped for transportation. All steel connections and hardware for connecting purlins to arches, base shoes and compression ring are included. Steel and hardware to be hot-dipped galvanized. Wood Roof Deck : 2" Southern Pine, #1, single tongue & groove, V-edge, kiln dried, furnished in random or specified lengths at EnWood;s option. Nails included. Fascia : 2 x 6 Southern Pine #1 SPIB Grade and pressure treated in accordance with AITC Standard 109 for above ground use. Nails included. Roofing : 25-yr Class A Fire-Rated fiberglass shingles (Owens Corning - Autumn Brown) w/ one layer of 30# roofing felt. Nails included. Roof System is designed to withstand 30 psf live load and 20 psf wind load. Footing and slab design included. Shop Drawings shall bear the seal of an Ohio Professional Engineer. <i>Includes Freight.</i>	\$48,150.00	\$48,150.00
1	RDU	Other - Installation of band shell engineered wood structure as specified.	\$26,285.00	\$26,285.00
1	INSTALL	Other - Construction layout stakes	\$2,285.00	\$2,285.00
1	INSTALL	Other - Haul away spoils. Site restoration with specified 3" topsoil, seeding and mulching.	\$6,860.00	\$6,860.00
Total			\$99,815.00	

Comments

Please deduct \$2,000 for NON-perform Installation
 of roofing including: facia, layer of felt, shingles and nails required for the above.

Furniush & Install Power Supply as specified please add - \$17,145.

Material Surcharge:

Note: Due to the increase in Raw Material charges, a Material Surcharge has been added as of **March 12, 2021**.

Due to the current COVID-19 crisis, shipping times might be extended beyond what is noted.

Pricing is valid for 10 days. Please request a new price after that time. Our quotation is based on shipment of all items at one time to a single destination, unless otherwise noted, and changes are subject to price adjustment.

Payment terms: 25% deposit due at time of order with remaining balance due Net 30 Days. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment will be invoiced separately from other services and shall be payable in advance of those services and project completion.





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12/21/2021
 Quote #101388-01-07

Apex II Shelter -Junction Park Bandshell - Direct Bid

To order: Please complete the acceptance portion of this quotation and provide color selections, purchase order copy and other key information requested.

This quote does not include any state or local sales taxes. Sales tax will be added to the order if required, unless otherwise noted.

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Purchase Orders must be made out to:

DWA Recreation, Inc.
 P.O. Box 208
 Harrison, OH 45030

Shipping Time: Estimated Shipment 6-8 weeks, **after drawing approval.** Please verify current lead time when placing order. Allow 3-5 days for actual transit time.

Short Ship Claims: Purchaser has 14 days from receipt of equipment to file a short ship report in writing to our office. Company reserves right to not honor claims made after this time.

Order Information:

Bill To: _____

Ship To: _____

Contact: _____

Contact: _____

Address: _____

Address: _____

City, State, Zip: _____

City, State, Zip: _____

Tel: _____

Tel: _____

Fax: _____

Cell Phone: _____

eMail: _____

Fax: _____

eMail: _____

Project/Site Location: _____

Contact: _____

Address: _____

City, State, Zip: _____

Tel: _____

Fax: _____

eMail: _____

Coordinates or Description of Location: _____





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12/21/2021
Quote #101388-01-07

Apex II Shelter -Junction Park Bandshell - Direct Bid

Acceptance of quotation:

Accepted By (printed): _____

Date: _____

Title: _____

P.O. No: _____

Telephone: _____

Fax: _____

Purchase Amount: **\$99,815.00**

SALES TAX EXEMPTION CERTIFICATE #: _____ (PLEASE PROVIDE A COPY OF CERTIFICATE)

Customer Signature

Quote prepared by: Neil Smith

Sales Representative: Kathy Kolanko

