

To: Matt Cherry, President and Members of City Council
From: Wade Kapszukiewicz, Mayor
Subject: Reappointment to the Toledo Urban Forestry Commission
10/27/2022

I Recommend the Following Reappointment to the Toledo Urban Forestry Commission

Appointee	Appointee Replaced	Proposed Term of Office	Section 61 waiver as a special engagement	Reserved Slot / Type	Recommended by (if applicable)	Attendance Record	Resume attached
Gavin C. Smith	reappointment	3 years expiring, 11/08/2025	yes				yes



Wade Kapszukiewicz
Mayor

Gavin C. Smith
2333 Birch Run Ct
Sylvania, OH 43560
gavin@accesstoledo.com

SUMMARY OF QUALIFICATIONS:

- Information Technology management: budget development and management, project design and management, vendor management, information security compliance management.
- Project management: project design & implementation including goal setting; budgeting; and oversight. Also employee hiring, training, & supervision.
- GIS (geographic information systems): system design & implementation, data conversion management, data warehousing and integration, spatial modeling and analysis, data distribution, data presentation and display, data network design and administration.

INFORMATION TECHNOLOGY DESIGN & IMPLEMENTATION EXPERIENCE

Northwestern Water & Sewer District 2006-present (Bowling Green, OH)

IT/GIS Department Head. Develop and implement information technology strategy for state agency with over \$250 million in assets, ~\$30 million in annual revenue. Coordinate implementation of enterprise data systems including work order and asset management system. Manage and coordinate outside vendors, develop and manage budgets, supervise maintenance and administration of IT infrastructure including servers, network devices, client workstations, and remote SCADA equipment.

Northwestern Water & Sewer District, 2003-2005 (Bowling Green, OH)

GIS Administrator. Managed all phases of GIS implementation for state agency. Inventoried record drawings of water and sewer lines and coordinated their digital scanning and conversion to GIS format. Integrated water and sewer line data (including CAD-format data) with cadastral (tax parcel) and other GIS data from Wood County (Ohio) Auditor, as well as data from other sources (USGS, ODNR). Designed and implemented methods for distributing data to district personnel, including establishing server protocols, selecting appropriate software, and training staff. Designed and implemented methods for integrating other data with GIS (assessment lists, sewer and water tap permits and drawings, hydrant flushing records, etc.). Developed and implemented program to GPS all features in county water & sewer system. Conducted spatial and non-spatial analyses of water & sewer system and prepared reports on results. Designed and produced numerous maps and PowerPoint displays for public meetings and other purposes. Wrote stand-alone software scripts to automate computer processes. Secured joint ESRI/Trimble grant to develop demonstration project for mobile government GIS/GPS integration. Managed design and development of new website.

University of Toledo, 2001-2003 (Toledo, OH)

Research Assistant on USDA-funded development of GIS to assist township planners in Fulton County, Ohio. Assembled database of existing GIS layers, performed data searches to acquire additional layers, digitized and georeferenced data from paper maps, converted CAD layers to coverages and shapefiles, reprojected data to uniform reference system, created normalized data tables, and maintained inventory of metadata. Classified Landsat satellite imagery to establish current and historical land cover conditions. Conducted statistical analyses of soil and crop productivity data to develop land use suitability layers, including design of soil productivity

relational DBMS with video control codes. Also coordinated work of clients, advertisers, editors, writers, talent, and television stations to produce and deliver seven half-hour television programs each week.

COMMUNICATIONS

University of Toledo, intermittently 2009 -2017 (Toledo, OH)

Adjunct instructor, Department of Geography and Planning

Image Maker Media/Access Technology, 1993-2001 (Sylvania, OH)

Senior Writer/Producer. Wrote press releases, sales brochures, promotional videos, and web page copy targeted to real estate industry. Wrote and produced seven half-hour real estate television shows each week. Created custom graphics for specialty ads and designed templates for recurring ads. Worked with editors and graphic designers to create storyboards for commercial spots. Trained and managed staff of freelance writers, and established guidelines for television voice-over copy in consultation with clients around the country. Ensured quality of 14 half-hour TV scripts each week. Personally responsible for preparing three to five half-hour scripts every week. Wrote and edited wide variety of specialty ads and announcements.

North Lincoln County Historical Museum, 1992 (Lincoln City, OR)

Volunteer Coordinator. Designed and produced training programs and training materials for museum volunteers. Authored brief history of museum's service region. Worked with local print and television media to publicize museum events, and participated in on-camera interviews. Wrote and edited quarterly newsletter. Prepared grant proposals. Delivered talks on local history to convention groups.

University of Toledo, 1986-1990 (Toledo, OH)

Part-time faculty, Department of Philosophy

EDUCATION

2004 M.A. in Geography and Planning; University of Toledo; Toledo, Ohio

1982 B.A. in Philosophy; Columbia University; New York, New York

1978 St. John's High School; Toledo, Ohio

COMMUNITY SERVICE

- University of Toledo Geographic Information Sciences and Applied Geographics Center advisory board, Toledo, OH, 2022-present
- Toledo Urban Forestry Commission, Toledo, OH, 2003-present (Treasurer)
- Metroparks of the Toledo Area, Toledo, OH, 2004
- Sheridan-Kenwood Neighborhood Association, Toledo, OH 1995-1996
- Cascade Head Nature Preserve, The Nature Conservancy, Lincoln City, OR, 1990-1992
- Kitty Todd Nature Preserve, The Nature Conservancy, Toledo, OH, 1989-90

HONORS/AWARDS

- Ohio Geospatial Technology Conference Visual Design Competition, March 2003: 3rd Place for GIS poster layout