

CITY OF TOLEDO



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Date: November 1, 2019
To: Members of Toledo City Council
From: Matt Cherry, President of Council
Subject: Appointment – Tax Board of Review

I hereby appoint Wendi R. Huntley to the Tax Board of Review for a term expiring November 12, 2021.

WENDI R. HUNTLEY

1145 Steeplechase Circle
Toledo, Ohio 43615

Cell: (614) 296-5057
Email: Wendihuntley@gmail.com

SUMMARY OF QUALIFICATIONS

I am an Attorney with broad legal background of 25 years of experience in litigation, general corporate, and intellectual property law. I possess a unique combination of business transactional experience and business management skills. Additionally, I am a persuasive individual possessing excellent oral and written communication skills, as well as strong negotiation skills. These skills are coupled with my expertise in nonprofit management and produces the resourceful ability to assess issues to adequately protect clients and complete projects producing professional results.

PROFESSIONAL EXPERIENCE

Connecting Kids To Meals President

June 1, 2017 to present

- *Provides executive leadership of organization; sets the vision for carrying out the directives of the Board of Trustees*
- *Oversees and manages staff personnel as well as hiring and termination*
- *Develops annual budget while insuring fiscal responsibility and implementation of initiatives to carry out organizational goals and objectives*
- *Serves as the spokesperson for the organization*
- *Manages all fundraising, development and grant responsibilities*
- *Drives collaborative efforts on behalf of the organization*

Connecting Kids To Meals Director of Development

March 1, 2016 to May 31, 2017

- *Responsible for requesting and managing grants including submitting applications and submitting reports*
- *Coordinated requests for donations from individuals and corporations*
- *Developed all fundraising activities*
- *Handled all marketing and PR initiatives for organization*

The SPEC Group, Ltd. President and CEO

September 1, 2002 to present

- *Provides vision, leadership and strategic planning for SPEC*
- * Develops and negotiates licensing agreements for intellectual property assets*
- *Represents business, entertainment and sports clients in connection with the preparation, review and negotiation of various agreements relative to business start-up, operation, mergers, acquisitions, publishing, film, recording, production, management, marketing and endorsement opportunities*

Children's Hunger Alliance NW Ohio Regional Director

March 1, 2011 to August 12, 2015

- *Provided leadership and direction to the regional office including oversight of programs, personnel, marketing and fundraising efforts*
- *Developed regional budget and implemented fiscal policies for regional office*
- *Recruited and managed Board off Director relationships*
- *Sought out and managed donor relationships with individuals, corporations and foundations*

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Columbus Christian Center Church

General Manager

August 1, 2007 to July, 2010

- *Provided strategic leadership and oversight to personnel staff and assisted the CEO/Pastor in the development of strategic plans and goals for the organization
- *Directed the general operations of Columbus Christian Center Church (Columbus, OH) and Spirit of Life (Roanoke, VA) while executing marketing initiatives for both ministries
- *Developed and implemented budgets, policies and procedures for structure and fiscal accountability
- *Assessed risks and evaluated potential liabilities for the organization

Stop 26, Inc. (WV KO 1580 AM)

Radio Talk Show Co-Host

February 2005 to May 2006

- *Researched and reported on issues germane to the African American community in Columbus, Ohio and throughout the United States
- *Developed advertising approaches to assist with improving exposure for the morning show
- *Pursued partnership opportunities and sponsorship arrangements with local businesses and organizations

H&R Block

Certified Tax Associate

November 1, 2003 to March 31, 2005

- *Assisted clientele with the preparation and filing of federal, state and local individual and business tax returns

Bricker & Eckler, LLP

Associate Attorney

September 1, 1991 to September 1, 2002

- *Provided litigation support in complex litigation matters involving breach of warranty, insurance defense and contract disputes
- *Advised and assisted clients with entity formation and business structuring
- *Prepared and negotiated various corporate agreements
- *Protected, registered and developed licenses for various intellectual property assets
- *Rendered advice and negotiated various agreements for entertainment and sports clients

ASSOCIATIONS, LEADERSHIP AND VOLUNTEER SERVICE

- *Member, American Bar Association, Ohio Bar Association, and Columbus Bar Association (20+ years)
- *Asst. Secretary and Member, Board of Directors, Black Entertainment and Sports Lawyers Association (5 years)
- *Certified Agent with the National Basketball Association (NBA), the National Football League (NFL), the Women's National Basketball Association (WNBA), and USA Track and Field Association (6 years)
- *Co-Chair, Columbus Bar Association Sports and Entertainment Committee (2 years)
- *Member, Advisory Board for the Ruth and Jesse Owens Scholar Program at the Ohio State University (1 year)
- *Member, Board of Trustees, HEIRS Christian Center Church (2010 to pres.)
- *Member, Board of Directors, Partners in Education (2017 to pres.)

EDUCATIONAL BACKGROUND

The Ohio State University School of Law, Columbus, Ohio Juris Doctorate, May, 1991
Bowling Green State University, Bowling Green, Ohio Bachelor of Science, August, 1988

References are available upon request.